



**WAGAIT SHIRE COUNCIL**

**MINUTES**

**AUDIT COMMITTEE MEETING**

**COUNCIL CHAMBERS**

**LOT 62, WAGAIT TOWER ROAD 8:30AM**

**Thursday 22 May 2025**

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## 1. PRESENT

### Committee members:

Committee Member (Chair)	Ian Swan
Community Member	Maureen Newman
Council President	Neil White

### Council staff:

Chief Executive Officer	Virginya Boon
Finance Officer	Matt Pettit

## 2. OPENING OF MEETING

The Chair Ian Swan declares the meeting open at 8:59am and welcomes all to the meeting.

The Chair advises that the meeting will be audio taped for minute taking purposes as authorised by the Chief Executive Officer.

### 2.1. APOLOGIES

#### PURPOSE

This report is to table for Council's record any apologies received from Members of the Audit Committee for this meeting.

#### RESOLUTION No: 2025/

**That the Audit Committee receives and notes the apologies from Shelley Hewitt.**

**Moved: President N White**

**Seconded: M Newman**

**Vote: AIF**

## 3. ELECTRONIC MEETING ATTENDANCE

#### PURPOSE

This report is to table, for the Committee's record, any requests and permissions for Electronic Attendance.

#### RESOLUTION No: 2025/

**That the Audit Committee acknowledges and accepts Ian Swan's attendance to the meeting of 22 May 2025 via electronic means.**

**Moved: M Newman**

**Seconded: President N White**

**Vote: AIF**

#### 4. CONFLICT OF INTEREST

##### PURPOSE

This report is to ask the Audit Committee members if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Audit Committee meeting.

**NIL Conflicts declared.**

#### 5. MOVEMENT OF CONFIDENTIAL ITEMS

##### PURPOSE

This report is to ask the Audit Committee members if there are:

1. Items on the Agenda that they feel should be moved into Confidential Business; and
2. Items in Confidential Business that they feel should be moved to the general Agenda?

#### 6. CONFIRMATION OF PREVIOUS MINUTES FOR THE AUDIT COMMITTEE

##### PURPOSE

The draft Minutes of the previous Audit Committee Meeting held Monday 11 February 2025 are submitted to the committee for confirmation to approve them as a true and accurate record of the meeting.

##### **RESOLUTION No: 2025/**

**That the Minutes of the Audit Committee Meeting held on Tuesday 11 February 2025 are confirmed by Committee Members as a true and correct record.**

**Moved: M Newman**

**Seconded: President N White**

**Vote: AIF**

#### 6.1 BUSINESS ARISING FROM PREVIOUS MINUTES

- 1.

#### 7. FINANCE REPORTS

##### 7.1. FINANCE REPORT TO 30 APRIL 2025

##### PURPOSE

To provide the Audit Committee with a review of Council's financial position to the 30 April 2025.

##### **RESOLUTION No: 2025/**

**That the Audit Committee receives and notes the Financial Reports provided to 30**

**April 2025**

**Moved: President N White**

**Seconded: M Newman**

**Vote: AIF**

## **8. GENERAL BUSINESS**

### **8.1 DRAFT BUDGET FOR 2025-26**

#### **PURPOSE**

This report has been prepared to seek the Audit Committee's recommendation of the draft budget for the 2025-26 financial year.

**RESOLUTION No: 2025/**

**That the Audit Committee:**

- a) receives and notes the report entitled Draft Budget for 2025-26:and**
- b) recommends the draft budget be included in the draft 2025-26 Shire Plan for public consultation, with a rates income of \$314,600 and a consultation paper on the proposed changes in rates be advertised with the draft budget.**

**Moved: President N White**

**Seconded: M Newman**

**Vote: AIF**

### **8.2. DRAFT SHIRE PLAN 2025-26**

#### **PURPOSE**

This report has been prepared to seek the Audit Committee's recommendation of the draft 2025-26 Shire Plan for public consultation.

**RESOLUTION No: 2025/**

**That the Audit Committee:**

- a) receives and notes the report entitled Draft Shire Pan 2025-26:and**
- b) does recommend the draft Shire Plan be put out for public consultation.**

**Moved: M Newman**

**Seconded: President N White**

**Vote: AIF**

### **8.3. DRAFT FEES AND CHARGES 2025-26**

#### **PURPOSE**

This report has been prepared to seek the Audit Committee's recommendation of the draft 2025-26 Fees and Charges for inclusion in the Shire Plan for public consultation.

**RESOLUTION No: 2025/**

**That the Audit Committee:**

- a) receives and notes the report entitled Draft Fees and Charges 2025-26:and
- b) does recommend the draft Fees and Charges be included in the Draft Shire Plan for public consultation.

**Moved: President N White**

**Seconded: M Newman**

**Vote: AIF**

#### **8.4. DRAFT DECLARATION OF RATES AND CHARGES FOR 2025-26**

##### **PURPOSE**

This report has been prepared to seek the Audit Committee's recommendation of the draft 2025-26 Declaration of Rates and Charges for inclusion in the Shire Plan for public consultation.

**RESOLUTION No: 2025/**

**That the Audit Committee:**

- a) receives and notes the report entitled Draft Declaration of Rates and Charges for 2025-26:and
- b) recommends the draft Declaration of Rates and Charges be included in the Draft Shire Plan for public consultation, with a rates income of \$314,600 and a consultation paper on the proposed changes in rates be advertised with the draft Rates Declaration.

**Moved: President N White**

**Seconded: M Newman**

**Vote: AIF**

#### **9. CLOSURE OF MEETING**

The next meeting of the Wagait Shire Council Audit Committee will be held in the Wagait Shire Council Chambers TBC.

The Chair declared the meeting closed at 9:55am.