



WAGAIT SHIRE COUNCIL

PUBLIC AGENDA COUNCIL CHAMBERS

**LOT 62, 142 WAGAIT TOWER ROAD
7:00PM TUESDAY 20 AUGUST 2024**

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Tuesday 20 August 2024**

Time: **7:00pm**

Location: Council Chambers, 142 Wagait Tower Road, Wagait Beach

Conditions: Public are welcome to attend however are required to contact Council by **10am Monday 12 August 2024** if attending. Arrangements for alternative participation options such as joining via videoconferencing on a personal device or telephone can be made if requested.

Any member of Council who may have a conflict of interest, or perceived conflict of interest regarding any item to be discussed at a Council meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the *Local Government Act 2019*.

Virginia Boon
Chief Executive Officer

CONTENTS

1.	OPENING OF MEETING	4
1.1.	ADDRESS BY CHAIR AND PRESIDENT.....	4
1.2.	ATTENDANCE.....	4
1.3.	ELECTRONIC MEETING ATTENDANCE	4
1.4.	APOLOGIES	5
1.5.	LEAVE OF ABSENCE.....	5
2.	DECLARATION OF INTERESTS.....	5
3.	DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES	6
4.	PETITIONS AND QUESTIONS WITH NOTICE	6
5.	CONFIRMATION OF MINUTES	6
5.1.	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	6
5.2.	BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	6
6.	COUNCILLOR’S REPORTS.....	7
6.1.	PRESIDENT’S REPORT	7
7.	OFFICERS’ REPORTS	8
7.1.	CEO REPORT FOR THE PERIOD	8
7.2.	WORKS MANAGER’S REPORT FOR THE PERIOD.....	11
8.	REPORTS REQUIRING DECISIONS OF COUNCIL	13
8.1.	ASSETS REVALUATION	13
8.2.	COMMUNITY PROJECT	14
8.3.	LGANT REPRESENTATION ON THE EMPLOYMENT ASSISTANCE SERVICE NT BOARD	15
8.4.	COMMUNITY CONSULTATION MEETING	16
9.	FINANCE REPORTS	21
9.1.	MONTHLY FINANCIAL REPORT	21
10.	REPORTS FOR RECEIVING AND NOTING	22
10.1.	REVIEW OF ACTION ITEMS LIST TO 12 JUNE 2024	22
10.2.	CORRESPONDENCE.....	29
10.2.1.	INWARDS CORRESPONDENCE	29
10.2.2.	OUTWARDS CORRESPONDENCE	30
10.3.	COMPLAINTS REGISTER.....	31
11.	CURRENT / UPCOMING EVENTS	32
11.1.	WEDNESDAY 21 AUGUST – SENIORS MORNING TEA WITH ANGLICARE.....	32
11.2.	THURSDAY 5 SEPTEMBER – EMERGENCY COMMITTEE MEETING.....	32
11.3.	11 -13 SEPTEMBER – DARWIN HARBOUR CLEAN-UP.....	32
11.4.	WEDNESDAY 17 SEPTEMBER – LGANT PRESENTATION TO WAGAIT COUNCIL ELECTED MEMBERS AND STAFF	34

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....34

13. IN-CAMERA ITEMS 34

 13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....34

 13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC.....35

 13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION.....35

14. CLOSE OF MEETING35

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:00pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer
Councillor	Michael Vaughn
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Consultant	Dale Campbell

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION

That Council acknowledges and approves Cr to attend the meeting electronically.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RECOMMENDATION

That Council approve the apologies of Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

RECOMMENDATION

That Council:

- a) receive and note the notice of leave from Cr; and
- b) approve the notice of leave from Cr.....

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 95 *Local Government Act 2019*

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION

That Council receives the declarations of interest as listed below:

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 114 and 119 *Local Government Act 2019*

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RECOMMENDATION

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 16 July 2024 are a true and accurate record.

Moved:

Seconded:

Vote:

STATUTORY OBLIGATIONS

Section 101 *Local Government Act 2019*

Attachments

A copy of the minutes is attached.

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

6. COUNCILLOR'S REPORTS

6.1 PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RECOMMENDATION

That Council receives and notes President Neil White's report for the period 13 July to 16 August 2024.

Moved:

Seconded:

Vote:

PRESIDENT'S REPORT – AUGUST 2024

Purpose: As part of my responsibility inform Council and the community of activities and information that is important.

Update: Welcome to the August Council meeting.

The development at the Mandorah Marine Facility (MMF) is proceeding at rapid pace now that construction is effectively 24/7, with the projected completion of August next year appears feasible.

The first visit by Remote Territory Healthcare coincided with our Seniors morning tea on Thursday 25 July. Their presentation was well received, and their visit schedule will start from Thursday 8 August, then fortnightly thereafter. RTH offer a wide range of basic medical services including vaccinations, wound treatment and blood tests. Patients seeking prescriptions can phone the chemist at Berry Springs, order and pay by phone then RTH will deliver the medicine to Wagait Beach for collection.

Meetings Attended:

Tuesday 16 July	Council Meeting
Friday 19 July	CEO catchup + CEO 6 month review
Wednesday 24 July	Site inspection of MMF with CEO & Local Member Dheran Young

Thursday 25 July	Seniors morning tea + presentation by Remote Territory Healthcare
Monday 29 July	CEO catchup
Friday 2 August	CEO catchup
Thursday 15 August	CEO catchup

Neil White
President – Wagait Shire Council
August 2024

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RECOMMENDATION

That council receives and accepts the CEO's report for the period 13 July to 16 August 2024.

Moved:

Seconded:

Vote:

COMMENTS

Date	Meeting / Attendees	Purpose
Weekly	CEO / Works Staff	Weekly Toolbox Meeting
Weekly	CEO / WSC President	Catch up on issues and updates
19/7/2024	WSC President & Vice President / CEO	CEO Review
22/7/2024	All Staff	To inform staff of Council decisions from July meeting and to catch up on any other issues etc.
23/7/2024	LGANT / NT Planning Commission / CEOs	Briefing on the Commission's Strategic Direction's Planning Policy
1/8/2024	CEOs / NTG / Dept Home Affairs	Counter Foreign Interference – Briefings for Territory Regional Growth and other unit heads
7/8/2024	Wagait Beach Seniors	Senior's trip and lunch – Butterfly Farm
8/8/2024	CEOs / Councillors / Management consulting Alliance	Local Government Councillor Conduct Review
9/8/2024	3 Columns / CEO	IT & Cyber Security

9/8/2024	CEOs / Councillors / Management consulting Alliance	Local Government Councillor Conduct Review
12/8/2024	Dale Campbell / CEO	To discuss reports for Council Meeting Agenda

PROJECTS

Current Capital Projects and Procurement

1. ReDiscovery Hub for Sports Ground
 - Floor to be painted
 - Fence to be removed
 - We have asked for a quote to install a new fence
 - Waiting on a couple of certificates
2. Driveway Crossovers
 - Contractor will be in Wagait Beach the week of 19/8/2024 to commence works
 - Residents have been notified via written correspondence and visited or called to confirm they have received notification
3. Sports Court Fencing
 - Contractor engaged, works are planned to commence on 27/8/2024
4. Widening Green Waste Site
 - Council have been liaising with SMC Marine to assist with machinery to create a larger space for the Green Waste site
 - SMC Marine will be bringing in a loader to carry out works required

GRANTS

Grant Reporting and Acquittals

Grant Reporting

Grant Name	Report Name	Due Date	Status
Healthy Lifestyle Grant 2022-2023	Final Performance report	31/10/2024	Commenced
Suicide Prevention Grant 2023-24	Performance Report	31/7/2024	Commenced

Grant Acquittals

Grant Name	Report Name	Due Date	Status
Youth Vibe Holiday Grant 2023-24	Acquittal Form	5/11/2023	Not started
Remote Sport Program	Acquittal Form	10/2/2024	Overdue
IPG – Exercise Station Upgrade	Acquittal Form	31/5/2024	Commenced
WaRM 2023-24 – ReDiscovery Hub	Acquittal Form	31/8/2024	Not Started

Grant Applications

Grant Name	Project Name	Due Date	Status
CBF – Major Community Grants	Covered Sports Court	31/8/2024	Drafted
CBF – Minor Grants	TBA	30/6/2025	Drafted
Youth Vibe Holiday Grant Program	School Holiday Programs	11/8/2024	Application Sent
FRRR Strengthening Rural Communities Program	Seniors Program	5/6/2024	Unsuccessful

SPORT AND RECREATION PROGRAM

Activities for July 2024

Date	Activity Description	Attendance Male	Attendance Female	Attendance Total
Weekly - July	Yoga – Mondays	4	18	22
	Pilates – Tuesdays	11	40	51
	Online Pilates - Friday	2	2	4
Weekly July	Youth Pop-Ups – Tuesdays & Thursdays	2	2	4
26/7/2024	Seniors Morning Tea	15	19	34
2/7/2024	School Holiday Program – Fishing Clinic	2		2
4/7/2024	School Holiday Program – Circus Workshop	4	5	9
9/7/2024	School Holiday Program – Wildlife Park Visit	12	12	24
10/7/2024	School Holiday Program – Knitting & Decoupage	0	6	6
12/7/2024	School Holiday Program – Movie Night	10	1	11
TOTALS		62	105	167

STAFFING

Since the June Council meeting staffing has included the following:

1. Corporate Services Officer Position
 - Applications closed on Friday 9 August.
 - One applicant received who will be interviewed asap.

Financial Implications

There are no financial implications associated with recommendation of this report.

Attachments

Nil

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RECOMMENDATION

That Council receives and notes the Works Manager's report for the period 13 July to 16 August 2024.

Moved:

Seconded:

Vote:

Works Manager's Report for the period 13 July 2024 16 August 2024

Staff/HR, PD & Training, WHS	<ul style="list-style-type: none">• Sick Leave Rowan Roberts 10 July 30 July 2024• Traffic Management Training Mark Speechley 19 July 2024
WHS	<ul style="list-style-type: none">• Incidents > Nil
Meetings	<ul style="list-style-type: none">• Staff Toolbox and planning x 4
Actions	<u>Power Water (contract works)14</u> <ul style="list-style-type: none">• Bore Runs x 12• Water Samples x 8• Mow and Snip Water Compound x 1• After Hours Callout Standpipe Hose

<p>Actions</p>	<p><u>Jetty Maintenance (contract works)</u></p> <ul style="list-style-type: none"> • Jetty wash x 16 • Mow Snip and Poison Jetty Carpark <p><u>Waste Management</u></p> <ul style="list-style-type: none"> • Green Waste push up x 9 • Council bins in, out & cleaned weekly x 38 • Clean up at hard-waste compound ongoing • Steel Bin dropped off 14 August 2024 • Skip Bins Replaced 24 July 2024 x 2 • Green Waste Burnt x 2 <p><u>Animal Management</u></p> <ul style="list-style-type: none"> • Cat-traps currently with residents x 2 ongoing <p><u>Environmental Management & Maintenance</u></p> <ul style="list-style-type: none"> • Clearing of Drains Trees and Snipping • New Table at Baluria Beach Entrance and finalise works for Beach Access project • Green waste site inspection from company to expand the site for more room <p><u>Road & Verge Maintenance</u></p> <ul style="list-style-type: none"> • Remove over hanging branches on verges for mower accessibility on going • Drain Clean Wagait Tower RD ongoing • Street sweeping of Estate ongoing <p><u>Vehicle and Plant</u></p> <ul style="list-style-type: none"> • New Four in 1 Bucket Loader has arrived ready to install • Works Vehicle has been recalled for 19 Monday 2024 for upgrade <p><u>Council Grounds/Sports Ground</u></p> <ul style="list-style-type: none"> • New Irrigation Systems installed at Council office surrounds • New posts for Signs around Council Grounds
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8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 ASSETS REVALUATION

Action: For Decision

Author: CEO

PURPOSE

To seek approval from Council to engage the services of a property valuer for the purpose of asset revaluations which will exceed the amount budgeted for in the original 2024-25 budget.

RECOMMENDATION

That Council:

- a) receives and notes the report on Assets Revaluation; and
- b) approves / does not approve an addition to the budget of ____ from reserves to cover the cost of the project.

Moved:

Seconded:

Vote:

Background

At Council's Ordinary Meeting held on 16 July 2024 the attached report was not tabled at the meeting following extensive discussion on more clarification needed to determine when the previous revaluation was carried out and whether or not this revaluation project is as urgently required as proposed.

After a search the following has been determined:

1. The previous revaluation on Council's assets, for financial reporting purposes was carried out in May 2021
2. This revaluation included the following:
 - Land and associated infrastructure and improvements at 50 Forsyth Rd
 - Land and associated infrastructure and improvements at 142 Wagait Tower Rd
3. There was no valuation carried out on roads and/or stormwater drainage infrastructure
4. There was no valuation carried out on fleet, plant and machinery
5. There is a maintained asset register (specifically for internal purposes) which was created on 27/4/2020 – this register has additions in 2024. Any asset that is purchased is entered into Xero is put on the register

In Council's "Request for Proposal" the methodology included a 'fully compliant fair valuation assessment' for the purposes as per the following table:

Class of Assets	Purpose		
	Accounting	Insurance	Asset Management Plan
Land	Yes	No	Yes
Buildings, Structures & Site Improvements	Yes	Yes	Yes

Roads & Other Infrastructure	Yes	Yes	Yes
Plant & Equipment	Yes	Yes	Yes
Furniture and Fittings & Office Equipment	Yes	Yes	Yes
Motor Vehicles	Yes	Yes	Yes

Financial Implications

The financial cost to Council will be determined once a supplier has been decided on and it should be pointed out that Council only approved \$3000 for revaluation for the 2024-25 FY. Any additional cost to this will have to be approved and adjusted in the first quarter budget review.

Attachments

1. 2020 Valuation Reports
2. Council Asset Valuation Report

8.2. COMMUNITY PROJECT

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council for a community project to be sponsored by SMC Marine.

<p>RECOMMENDATION That Council: a) Receives and notes the report on a sponsored Community Project for Wagait Beach; and b) Moved: Seconded: Vote:</p>

Background

Council received correspondence from the SMC Project Manager advising that they would like to sponsor a community project through Council, as they have done with Belyuen Community Government Council. The budget is \$20,000.

Two projects have been investigated and they are:

1. to top dress the oval at Cloppenburg Park
2. to install an electronic sign out the front of Council which will display dates of community events/activities and other important information as necessary and which can be seen after dark.

Financial Implications

Depending on the cost of the project, Council may need to contribute financially. This is to be determined.

Attachments

Quotes are tabled at the meeting

8.3 LGANT REPRESENTATION ON THE EMPLOYMENT ASSISTANCE SERVICE NT BOARD

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council as to whether or not they want to nominate an Elected Member or Staff member to represent LGANT on the Employment Assistance Service NT (EASA) Board.

RECOMMENDATION

That Council:

- a) receives and notes the report titled LGANT Representation on the Employment Assistance Service NT Board: and
- b) does / does not wish to nominate an Elected Member or Staff Member to this board.

Moved:

Seconded:

Vote:

Background

Council received an email from LGANT on Wednesday 14 August 2024 seeking nominations to represent LGANT on the EASA NT Board.

EASA is established to be a charity whose purpose is to advance health, education and social and public welfare through providing the following activities:

- Alcohol and other Drugs Counselling
- Critical incident and trauma response outreach services and psychological first aid
- Drink driver rehabilitation education and training
- Psychological support and counselling services to improve public mental health
- Provide life-skills training to people from disadvantaged background
- Provision of other ancillary activities as appropriate to raise funds to support the provision of the above services.

Nominees

The nominee may be a local government staff member or an elected member.

Meetings

The EASA Board meets not less than four times per year.

Board members do not receive a sitting fee.

Please refer to the attached EASA Constitution for further details.

The attached LGANT Representative Nomination Form includes information on the procedures for LGANT representatives on committees, as well as the nomination form to be completed and returned to info@lgant.asn.au before the nomination **closing date** of **07 October 2024**.

Financial Implications

Nil.

Attachments

EASA Incorporated Constitution and Rules of the Association

8.4 COMMUNITY CONSULTATION MEETING

Action: For Decision

Author: CEO

PURPOSE

This report is for Council to confirm a date for the next community consultation.

RECOMMENDATION

That council receives and notes the report on the Community Consultation meeting and sets the date of _____ for the next meeting.

Moved:

Seconded:

Vote:

Background

Council holds two Community Consultation meetings each year to engage with local residents and inform the community of Councils plans and direction for the next six months. It is also an opportunity to address any issues and/or concerns of the community and determine if Council can work towards a positive outcome for these matters. Furthermore, this platform can be used for external presentations from various organisations who would like to address the Wagait Beach Community. The last community consultation meeting was held on 13 April 2024. See minutes attached.

Financial Implications

Staff attendance to help set up for the meeting.

Attachments

Minutes of Community Consultation meeting held 13/4/2024



**BI-ANNUAL COMMUNITY MEETING MINUTES
10AM-12PM SATURDAY 13 APRIL 2024
WAGAIT BEACH COMMUNITY CENTRE**

Opening of Community Consultation Meeting
<p>Cr Sarah Smith opened the meeting at 10am and asked everyone at the table to introduce themselves.</p> <p>There were apologies from President Neil White and Vice President Tom Dyer.</p>
Wagait Beach DIPL Projects
<p>Councillor Sarah Smith and Member for Daly Dheran Young provided the meeting with an update on the following projects:</p> <ul style="list-style-type: none"> • Cullen Bay Dredging <ul style="list-style-type: none"> ➢ Occurs in a planned 7-year cycle, the next one is funded under the 2023-24 Transport Asset Minor New Works Program ➢ The last time it was done was 2017-18 @ a cost of \$1.75m ➢ Sealink Management, along with the Member for Daly and the Council have all alerted the Department of Infrastructure, Planning & Logistics of the issue and the disruptions to the Ferry service ➢ DIPL have advised that it will take around 12 months for Environmental approvals ➢ There is a Fact Sheet providing information on this matter • Mandorah Marine Project – Jetty Upgrade <ul style="list-style-type: none"> ➢ DIPL have been visiting communities in the Cox Peninsula engaging with stakeholders for feedback on a draft design which is at 30% completion ➢ The design will be released to the public for consultation sometime in May ➢ The design has changed a bit where there is no longer going to be a disability chair lift and the boat ramp will be built to the North of the new Jetty ➢ There will probably be some carparks used up for other purposes when work starts ➢ The existing Jetty will stay where it is for now ➢ The Council and Progress Association along with the Member for Daly have all been a huge help in their communication and push to get this project happening • Erickson / Imaluk Beach Access <ul style="list-style-type: none"> ➢ It was advised that DIPL were not the driver of closing off the Erickson Beach Access to vehicles ➢ There are some for and some against having this closed off to vehicles ➢ Reasons being to close off is to protect the turtles and staff off the sand dunes ➢ Suggestion to put out a survey to try and get an idea of what people want
Council Updates
<ul style="list-style-type: none"> • Exercise Station <ul style="list-style-type: none"> ➢ This is planned to go directly south of the playground ➢ Contractor has advised that work will start on this in the next two weeks which is about 2/3 weeks earlier than we thought ➢ There is a design on the table of what it will look like • ReDiscovery Hub <ul style="list-style-type: none"> ➢ Work on this will commence early May

- We need to start thinking now how best to utilise this space
- **Health Service for Wagait Beach**
 - Council has been advised that the NT Primary Health Network have agreed in principle to support Remote Territory Health Care – Berry Springs to service both Wagait Beach and Dundee
 - Member for Daly Dheran Young advised that he is meeting with the Berry Springs Clinic Management and other MPs and the NT Primary Health Network to discuss further
 - Question was asked if they would be able to supply one or two day's medication for anyone who has a new script to see them through until they can make arrangements to fill any scripts
- **Driveway Causeways/Crossovers**
 - Council has received some funding to assist with being able to install causeway crossovers to the worst driveways at this stage and hopefully this work will be completed before the end of the dry season
 - We will then work on trying to get funding to do some more
- **DIPL Easements – Pedestrian Beach Access / Drainage Easements**
 - We have had a visit from DIPLs Land Management Branch this year
 - We are negotiating with them to be able to maintain the Pedestrian Beach Accesses, the Restricted Use Area and their Drainage Easements

Council Annual Plan & Budget for 2024-25

- **Priority Projects for 2024-25 Financial Year**
 - Council has been working on the budget for the next financial year 2024-25
 - We do welcome input into the 2024-25 Shire Plan of what Residents think should be considered priority projects
 - We do need to try and align these projects with our new Strategic Plan which will commence on 1 July 2024 through to 30 June 2034
 - The strategic focus areas in the plan are:
 - 🚩 Community Wellbeing and Access to Services
 - 🚩 Environmental Management and Protection
 - 🚩 Amenities and Infrastructure
 - 🚩 Sustainable Local Economy
 - 🚩 Partnerships and Advocacy
 - 🚩 Council Governance and Sustainability
- **Waste Facility**
 - How does the community think this service is going
 - Would people like to see any changes
 - Is what we have sufficient
- **Roads**
 - Council is working on quotes and budgets for the repair works required and on resealing the roads
 - This is going to be a big job and will have to be done in stages
 - Feedback from Residents on which roads they think are the worst, have the most usage and should be prioritised is welcome
- **Drainage**

- Council is working on getting an audit of our stormwater drainage infrastructure and this will tell us what we need to start working on to improve the system and ensure the safety of our town

OTHER ITEMS FOR DISCUSSION

- **Upcoming Events / Activities**

- There is a calendar out and available, but we can say coming up in the next week is:
 - 🌸 International Women's Day Celebration at Cloppenburg Park from 6pm – 9pm tonight
 - 🌸 The visit from the NT Grants Commission on Tuesday which will include a morning Tea at the Community Centre from 10:30am
 - 🌸 Snrs Morning Tea at the Community Centre on Wednesday from 10am
 - 🌸 Men's Shed Day BBQ at Cloppenburg Park from 6pm – 9pm on 20 April

- **Solar Lighting**

- A question was asked if Council could advocate to DIPL to get a solar light installed on the corner of Wagait Tower Rd and Charles Point Rd to assist road users to see the corner better at night

- **Advisory Council to the Minister and NTG for Seniors**

- Alan Amezdroz advised that he is a representative on the Advisory Council to the NTG for Seniors
- The meeting was advised that with the cancellation of 3G later this year it will affect Seniors who have an emergency electronic medical alert system in place – Telstra wants to charge a cost to change this over, in the vicinity of \$500 and \$80/yr to maintain
- The advisory group is working on concession increases and Housing
- The group is also working on updating a Terms of Reference for this advisory group

- **Weeds**

- It was noted that there are still quite a few blocks with weeds on them including mission grass and gamba grass
- Council advised that they would contact the Weeds Branch to ask when they would be coming out to Wagait Beach to inspect properties

- **Wagait Beach Supermarket**

- A question was asked if Council knew anything about what was happening with the Alcohol sales at the supermarket
- There was talk about the licence being transferred to the Belyuen shop
- Dheran advised that there is a very long process for a community to implement a 'Social Club' and this includes community consultation, an Alcohol Management Plan among other criteria

- **Mealey Bugs**

- Council was asked if they were doing anything about the Mealey Bug infestation in Wagait Beach
- The CEO advised that she had contacted the Exotic Pest Branch to let them know about the infestation over here
- She also advised that she had purchased a tube of the ladybugs that were being trialled for around \$85 which included packaging and postage
- Council will also post all the information they have about the infestation on their website and Social Media page

- **Power and Water – Power Outages in a Heat Wave**

- It was asked if anyone knew why Power and Water had power outages during a heatwave and why these were not communicated to the community

- **SafeWork Practices – MMP Operations**

- It was asked if the Council was going to have anything to do with ensuring the ramp on the jetty for use by people with a disability etc was guaranteed safe operating procedures
- Member for Daly advised that a drawing of the design will be available to the public for feedback
- It was also mentioned that recently there had been some unsafe operations of the walkway between the Ferry and the jetty and if Council could look into these issues

Other Items Mentioned after the meeting

- **Pedestrian Bridge on Wagait Tower Rd**

- There are multiple users around town whose transportation is a mobility scooter and there are no paths for them to ride on so they have to use the roads, will Council be looking at installing foot/bicycle paths in the future

- **Traffic Calming Device around the Dalmeny Rd/Wagait Tower Rd intersection**

- It was suggested that a traffic calming device like a roundabout be installed at the intersection of Dalmeny and Wagait Tower Roads to slow the traffic down

- **Activities for Older Kids**

- It was asked if council could consider putting activities on for older kids as there is a concern from a parent that the current activities are more focussed on the younger children
- It was suggested that the trip to the Wildlife Park last year was a great activity for the school holidays

- **Access to the Lighthouse for events**

- Council was asked if they could advocate and investigate how to get access to the Lighthouse for annual events e.g. the 'Birthday' of the Lighthouse

9. FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of July 2024.

RECOMMENDATION

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for July 2024.

Moved:

Seconded:

Vote:

Comments

Income:

1. Jetty Contract – is down due to the increase after the end of September being spread out over the 12 months
2. Other (DIPL) Contract – is own due to the RUA and Easement contract which still hasn't been finalised
3. Bank Interest – will be down until the term deposit interest hits the bank account which won't be until next year
4. NT Operational Grant – no payment for this FY has been received yet
5. Special Purpose Grants – Council has not had any confirmation that the Sport & Rec funding has been approved following our application

Expenses:

1. LGANT Membership - is not spread over the 12 months and is a full payment annually
2. Audit Fees – is not spread over the 12 months
3. Consultant Fees – These are the Financial Services costs in lieu of not having someone employed in the position
4. Insurance – costs have increased due to the Cyber Security and some other increases
5. Wages Travel – overspend due to staff travelling to town for Traffic Management training , will need to adjust budget at first quarter amendment
6. Assets Vehicle & Plant – this is due to the Front End Loader, ordered in 2023-24 but never arrived until 2024-25. This will need to be included in the budget review as it wasn't spent in the 2023-24 FY.
7. All SP expenses are covered by special purpose grants

Attachments

A copy of the Financial Reports is attached.

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 12 JUNE 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 12 July 2024.

RECOMMENDATION

That Council receives and notes the updated Actions List to 12 July 2024.

Moved:

Seconded:

Vote:

Item	Res No	Resolution	Date	Status
1	None	Water Compound Masterplan	14/8/2024	No further action taken to date
			10/04/2024	As discussed at previous Council Meeting: <ul style="list-style-type: none"> Visited water access site at Southport – this is untreated water and looks to be managed by the Southport Progress Association Advice from PWC is to monitor, record and write to PWC with this data and concerns regarding the inefficient accessibility of potable water during the dry season when rainwater tanks supplies have depleted
			04/04/2023	President White and CEO met with Minister for Infrastructure, Education and Territory Development to discuss a range of issues including water reticulation.
			13/02/2023	Letters received from Minister Uibo and Lawler in response to letters written in January were tabled at the January meeting of council. A meeting date has been set for April to further discuss issues with Minister Lawler.
			10/11/2022	Council has contributed to the NTG consultation regarding economic regulatory reform for water and sewerage.
			14/01/2022	Project to upgrade and seal road and turn-around commenced mid-Dec and was completed before Christmas. Schedule for upgrades to tank and flow capacity are yet to be advised.
			13/05/2022	Power-Water tank-cleaning activity at the facility on 5 May ; further upgrades to UV filter flow to tank and increased header tank capacity discussed with PW. CEO has discussed watertank subsidies (grants) with DCMC.
			11/03/2022	Director Water Security, Penny Renc, attended the January council meeting via videoconference to present the NT Water discussion paper and respond to council enquiries regarding the public water supply in WB. Ms Renc advised that while there is plenty of artesian water in the peninsula, infrastructure costs to extract and reticulate are prohibitive due to the very low pressure. At the February council meeting a resident presented concepts for watertank subsidies (grants) as offered in other jurisdictions. Council to follow up with NTG/MLA.
2	2020/101	Local Area Planning, Environment and Climate Change	14/8/2024	Discussed and reviewed a scope of works for the maintenance of all DIPL sites in Wagait Beach.
			10/04/2024	Discussion with DIPL regarding issues raised: <ul style="list-style-type: none"> Still working on a plan to maintain sites. DIPL would need more discussion on the closure of the Erickson/Imaluk Beach Access as this would require approval from higher up. No further news on Occupation Licence at this stage – Crown Land Management are following this up.
			14/03/2024	DIPL's Land Management staff attended Wagait Beach and met with WSC staff on Friday 8 March 2024. Items to be further investigated by the Land Management staff were: <ul style="list-style-type: none"> The status of the Occupation Licence over the two Beach Accesses Maintenance of the RUA and pedestrian Beach Accesses Maintenance of all NTG easements in Wagait Beach including the drains How DIPL will conduct community consultation regarding the installation and closure of a locked gate at the Imaluk Beach Access

	17/11/2023	No further action to date for shared services with Belyuen. Beach access sites – work still ongoing
	10/10/2023	Letter received from NTG LG Unit confirming NFA on boundary reform. Belyuen, Coomalie and Wagait CEOs met to discuss opportunity for shared services and a response to letter. Crown Land advised the OL's for Baluria and Erickson beach access carparks are being considered. Remediation works on both sites commences 16 October.
	11/09/2023	CEO and President met with NTG LG Unit on 18 August to discuss LAP and boundary reform as well as current projects. LG advised that no further action will be taken to amalgamate councils in the foreseeable future. Council will undertake a 5-10 year strategic planning process with the community and other stakeholders commencing September.
	11/08/2023	Response received from Minister Paech; CEO and President will meet with LG Unit on 18 August to discuss LAP.
	13/07/2023	Occupational licenses pending. Meetings with contractor to confirm scope of works.
	15/06/2023	Funding through DCMC Community Places for People grant submission approved and project to remediate beach access roads and carparks will commence once Occupational Licenses are received.
	14/04/2023	Occupational licenses for Baluria and Erickson beach carparks have been submitted and costs for planning, carpark remediation and signage has commenced. A funding submission to CPP (DCMC-LG Unit) will be submitted for the work.
	13/02/2023	RUA weed map and plan completed. Action to remove mission & gamba grasses commencing January and neem trees in March-April prior to flowering. Preparation of documents required for occupational licenses on Baluria and Erickson beach carparks has commenced.
2020/113	11/11/2022	Council has received approval for the quote to deliver monitoring and weed management services in the RUA.
	16/09/2022	Further correspondence with DCMC and DIPL-CLO and raised again at TERCC meeting 13/09/2022; resulted in CLO visit & tour of beach access and RUA disturbance on 16/09/22. Further meetings with DEPWS & CLO planned.
	12/08/2022	Correspondence to DEPWS and DIPL-CLO to request meeting regarding RUA access gate & maintenance has had no response. CEO has approached DCMC for support to find Department contacts and progress issues. Also raised at TERCC meeting 03/08/22.
	11/02/2022	CLE advise DIPL have no record of boat access at Imaluk/Erickson. Public Access is subject to occupational license held by council. Further meetings pending advice from DEPWS.
	12/11/2021	CLE has confirmed 5-year occupational lease for the picnic table at Imaluk Beach access on Erickson Crescent. A follow up meeting with LCE and DEPWS to discuss other leases has been scheduled for end November.
	15/10/2021	Meeting held with CLE & DEPWS on 15 October at WSC offices to discuss proposal for conservation and maintenance of the beach access points through the coastal reserve and RUA.
	13/08/2021	Requests from Several requests from residents received to open the Erickson Beach vehicular access for sailing in July/August. Significant quad damage to dunes west of Imaluk reported after both long weekends. RUA access gate found open/unhinged (vandalised) and has been repaired.
	20/07/2021	NTRRF submission again unsuccessful however NTES have been advised to work with us to create an LEP. CEO met with Department Environment, Parks and Water Security (DEPWS) regarding RUA and a proposal for Council to assume responsibility has been suggested. Locks replaced at Imaluk Beach RUA access. Further meeting dates TBA.

			10/06/2021	CEO met with NTRRF Panel Chair on 10/06/21. Outcome advice is anticipated in July. CEO met with Kevin Hoult and discussed action to date and he agreed that an overall plan for the beach access development and RUA management was required. He has offered to provide further drawings if needed.
			20/04/2021	Grant Application to NT CMC NT Risk Reduction Program unsuccessful.
			12/03/2021	Further emails with photos have been sent to the DIPL Crown Land Estate (CLE) with request for intervention such as a boundary survey of beachfront properties. Nil response to date.
			12/02/2021	CEO and VP Dyer met with DIPL Planning Directors on 24 September to discuss Local Area Planning and related issues.
			09/09/2020	Shire President and CEO met with Crown Lands Estate representatives on 5 August to discuss beach access on RUA's at Baluria, Erickson, WTR and Delissa.
			18/08/2020	Council noted information provided in the Climate Change Risk Assessment and Adaption Planning Report and requested a briefing and action plan proposal be presented at the September meeting 2020/113.
			12/04/2020	Council noted submission from Kevin Hoult regarding maintenance of RUA beach access and requested follow up with Crown Land to consider options for further works in RUA 2020/101.
3		Wagait Health Service and Clinic	12/8/2024	RTHC have commenced their fortnightly visits with the next one on to take place on Thursday 22/8/2024 and will continue fortnightly until further notice.
				The visit from RTHC did not go ahead on 26/6 as planned. There is a visit planned for 25 th July and going forward it will be the second and last Thursday of the month. Have planned to do a morning tea on the 25/7 and will ask RTHC to have a chat to the residents so they know what to expect.
			23/5/2024	Visited RTHC Clinic and discussed a plan moving forward. RTHC will visit Wagait Beach on Wednesday 26 June and hold a clinic. There is a seniors morning tea on this day so it will be a good opportunity for the residents who attend the morning tea to have a chat with the clinic staff if they wish. RTHC intend to visit monthly from this date.
			16/5/2024	Email from RTHC on 9/5/24 to advise that they were planning on coming out for their first visit in a few weeks to do a type of reconnaissance to make sure everything is in order and take stock of what items they will need for a full clinic day. They will combine this visit with a flu and covid injection drive.
			14/04/2024	Emailed Remote Territory Health Clinic who advised they are ready to come out for a clinic as soon as we want them to. Emailed NT Primary Health Network who advised that there have been internal meetings and have agreed in principle to support the delivery of outreach services to Wagait Beach community and they are currently finalising details to allow RTHC to commence as soon as possible.
			14/03/2024	Emailed Executive Manager of NTPHN for an update on the status of our request to find funding for Remote Territory Health Clinic (from Berry Springs) to service Wagait Beach residents.
			03/10/2023	Letter from council to CE Dept Health with request to convene working group as proposed.
			10/09/2023	CEO and President met with CE Dept Health Prof Marco Briceno on 16 August to discuss concerns, issues & options to progress health services in Wagait Beach. A regional approach to increase services overall is proposed through a dedicated working group which will also include Belyuen, Dundee and Berry Springs as well as other allied stakeholders such as PHN, NDIS, Top End Health and the Dept.
			13/07/2023	Letter to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy, pending response.

			15/06/2023	Development of a Health Strategy is included to the 2023-24 Shire Plan, which will need to be budgeted and outsourced. CEO will write to new CE Dept Health requesting a meeting to discuss issues and pathways for the strategy.
			14/04/2023	Access to health services and medical centre staffing raised with Darwin Legal services, the Minister for Infrastructure & local member again. The issue has also been raised with LGANT for the Ministers round table at the GM (19-20 April).
			21/02/2023	CEO to discuss with MLA prior to preparing letter to the Chief Minister/Minister for Health for President to sign.
			08/11/2022	Raised in correspondence with CMC and in the NT Disability Strategy Action Plan as a priority issue affecting community safety. See agenda item 10.3
			16/09/2022	Raised at TERCC meeting 15/09/2022 as a priority issue affecting community wellbeing and safety.
			12/08/2022	CEO raised WB Health Centre support & staff issue with DoH and Territory Families at TERCC meeting 03/08/2022. DoH advised it is a (legacy) services planning issue and Belyuen clinic upgrades are for triage/emergency and will not increase capacity for outreach services.
			16/09/2021	Meeting with Aged Care to discuss using health centre as a community care meeting place with medical facilities, in line with new NTG Seniors Strategy and WB increasing aged population. Carers NT event scheduled for 13 October 2021. DoH Remote Health Unit COVID-clinic at the community Health Centre on 28 September.
			10/06/2021	Council letter to new CEO NT Health from Council requesting a meeting to discuss local issues.
			14/05/2021	Community Wi-Fi network is operational, Belyuen Health Service has been informed.
			20/04/2021	NBN satellite 'Community Wi-Fi' network was installed at the Community/Health Centre on 15 April, connection pending.
			15/01/2021	Meeting 19 November with Top End Health RM, Belyuen Health Services staff, Council members and WB residents. Top End Health RM advise that Belyuen cannot provide additional services to WB and the outreach arrangements stand. A flyer has been received from Top End Health for distribution.
			15/10/2020	Meeting Top End Health Regional Manager to confirm current outreach service arrangements for the immediate future with Belyuen Health; communicated to community through the newsletter and notices at the WB Supermarket.
			15/09/2020	Council requested CEO to confirm opening hours for Wagait Clinic and seek potential opportunities for alternative regular service provider.
4	2023/073	Cat By-laws	14/08/2024	No further updates
			10/10/2023	No change.
			14/09/2023	CMC-LG Animal Management Working Group meeting was held on 14 September and animal management legislation was discussed. LGANT and NTG Animal Welfare also attended and it is proposed further research be undertaken by CMC and LGANT to progress several actions including sensitive information sharing, consistent penalty systems and definitions, and animal legislation that captures relevant regulations in control orders that are not in the Development Planning Guidelines for rural, remote and unincorporated property. CMC-LG will provide regular updates on progress of subordinate legislation to parliamentary council.
			11/08/2023	CMC-LG Animal Management Working Group meeting scheduled for 17 August.

			10/07/2023	Still waiting for WG meeting date to be set. A community meeting to discuss cat management is being proposed for September with invited guests RSPCA, AMRRIC and NTG Animal Welfare.
			14/06/2023	WSC hosted the TOPROC Animal Management Reference Group (AMRG) 24 June, with regulatory officers and rangers from 6 Top-End councils attending. Discussion included updates on the challenges from all councils on the drafting & processing of bylaws. On 2 June, CEO and President attended TOPROC meeting of CEO's and Principal Members of 6 Top-End councils which included a presentation from the NTG local government unit on the draft local government regulatory framework.. TOPROC members will nominate staff for new NTG Local Government WG (working group) to progress bylaws & discuss the Uniform Animal Management Legislation. The first meeting of the new WG will be in July.
			16/05/2023	Action initiated to investigate Cat By-laws and the delay in processing of by-laws through Parliamentary council.
5	2024/034	Re-Discovery Hub	14/8/2024	Works are almost complete. Floor to be painted, fence to be pulled down and we are yet to receive a quote to replace some fencing.
			13/6/2024	Works are moving forward as per the plan. No issues to date.
			16/5/2024	Concrete is poured and steel works will commence this week. The project is coming along nicely with a completion date of early August.
			11/4/2024	Contract signed, PO issued, Tenant advised of planned works start date, schedule of works supplied. Planned site set up for 1-3 May.
			14/3/2024	Updated quote from Simeon Latham accepted. Contract drafted and sent on for review.
6	16/4/2024	Power Water Outages	14/8/2024	No further action to date. Online feedback/complaints form page is still down due to maintenance. There has been no response to the issue that was reported through the online "Chat" system.
			11/7/2024	Have been onto their website multiple times but they keep saying that the website is undergoing maintenance so have sent a very long message on their chat line.
				Council requested the CEO to write to Power Water via online feedback to request that they consider these outages to be conducted during cooler weather times and ensure the community is fully aware of them happening.
7	16/4/2024	Request for Roads Funding	14/8/2024	A response to the letter sent to Eva Lawler's office has been received and is tabled in correspondence. The letter states that as this stage there is no funding available for the roads upgrades and that the NTG have invested a significant amount into the new jetty for the area.
			11/7/2024	Letter has been sent to the Chief Minister Eva Lawler and we received notification that this has been sent on to Office of Joel Bowden who is the minister for Infrastructure, Planning and Logistics.
			14/6/2024	Waiting on quote to carry out a full reconstruction of road shoulders. This will provide indicative costs so we will have a better idea of how much money we need to ask for.
			16/5/2024	The letter is drafted and we are waiting on a second quote to ensure we have the correct costing for the reseal program.
				Council requested the CEO draft a letter to the Chief Minister, the NT Leader of the Opposition and the Federal Government to request funding assistance for a roads reseal program.
8	16/4/2024		14/8/2024	Have sent off the survey results to DIPL Crown Lands Management Team.
			11/7/2024	Survey was posted on 9/7/2024

		Erickson Beach Access – Survey	13/6/2024	Action has not commenced on this item to date.
				Council requested the CEO conduct a survey of the residents of Wagait Beach to gauge their interest in whether or not there should be a gate installed at the beach access to limit vehicles going onto the beach and into the Restricted Use Area.
9	16/7/2024	Marnie Jay Mural	14/8/2024	No further action to date.
			7/6/2024	Met with Marnie Jay to discuss where she was at with the mural for the sign out the front of Council. Marnie was struggling with getting all of the norther coast of Charles Point into the mural so we discussed going from the Jetty to Imaluk Creek. She was okay with this and said she could work with that area. Timeframe was to get it done in the 2024-25 FTY.

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 12 July 2024 to 16 August 2024.

RECOMMENDATION

That council receives and notes the incoming and outgoing correspondence from 12 July to 16 August 2024.

Moved:

Seconded:

Vote:

Background

The correspondence inwards and outwards will be tabled at Council meetings for review by Elected Members.

10.2.1. INWARDS CORRESPONDENCE

Date	From	About	
13/07/2024	Resident	Noise and fireworks complaint	email
13/07/2024	Resident	Beach driving and turtle nesting complaint	email
13/07/2024	Office of the Ombudsman	2023-2024 Annual Statistical Return - FOI statistics	email
17/07/2024	Valuations Rolls Administrator	June 2024 Wagait Reconciliation 2022	email
18/07/2024	LGANT	Annual Membership subscriptions	email
17/07/2024	Chief Minister & Cabinet Office	Local Government Schedule of Payments for the year ended 30 June 2024.	email
22/07/2024	JLT Insurance	Confirmations of Cover and Certificates of Currency 2024-2025	email
30/07/2024	Dept of the Chief Minister & Cabinet	Determination of Allowances for Members of Local Government	email
6/08/2024	Chief Minister & Cabinet Office	Letter - unable to provide financial support for road repairs at Wagait.	email
6/08/2024	LGANT	LGANT presentation to Wagait Shire Council elected members and staff (President Kon Vatskalis and A/CEO Mary Waston)	email
12/08/2024	Lands Planning	Planning Scheme Amendment - Telecommunications Facilities - Amendment 112	email
14/08/2024	LGANT	Call for nominations to represent LGANT on the Employment Assistance NT (EASA) Board	email
14/08/2024	DIPL	PA2022/0084 Section 00050 Hundred of Bray - New application submitted for the Mandorah Jetty.	Email
14/08/2024	LGANT	Local Government Circular Economy Award – applications close 1 October 2024.	email

10.2.2. OUTWARDS CORRESPONDENCE

Date:	To:	About:	
15/07/2024	Office of the Ombudsman	Completed - 2023/2024 Annual Statistical Return - FOI Statistics	email
15/07/2024	Northern Land Council	Hire of Community Centre agreement form (17 September 2024)	email
15/07/2024	Kayti Denham	Hire of Community Centre agreement form for Pilates classes	email
16/07/2024	Nexia Edwards	Interim audit completion letter for consideration.	email
18/07/2024	Sealink	Letter to Sealink - Sealink Ferry Transport and Cullen Bay Dredging	email
18/07/2024	The Hon Chasey Paech	NT Remuneration Tribunal's Reports and Determination No. 1 for Local Council	email
22/07/2024	Resident	Reply to their complaint regarding Caravans and Camping on private property	email
24/07/2024	NT Concession & Recognition Scheme	2024.2025 Rates Concession Validity Declaration for Concessions	email
25/07/2024	Grant NT	Wagait Beach Minor Community Grant Fund - acquittal for Adult sports program	email
30/07/2024	Councillors and CEO	Determination of Allowances for Members of Local Government Councils.	email
31/07/2024	Totem Fending	Letter - RFQ response for fencing sport court	email
31/07/2024	Wylon's Concreting	Letter - RFQ response for driveway crossovers in Wagait Beach	email
31/07/2024	RBK Contracting	Letter - RFQ response for driveway crossovers in Wagait Beach	email
6/08/2024	Anglicare	NILS loans at Wagait Beach - Community Centre booking	email
6/08/2024	LGANT	acceptance of LGANT presentation for meeting scheduled for 17 September 2024	email
8/08/2024	Valuations Office	July 2024 Wagait Reconciliation 2022	email
8/08/2024	JLT Insurance	Workers Compensation payment declaration	email
8/08/2024	Tick of Approval	Signed Occupancy permits for Carport/Shed renovations at sports ground	email
9/08/2024	Residents	Driveway Upgrades	email/hand delivered

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 13 July 2024 to 16 August 2024.

RECOMMENDATION

That Council receives and notes the Complaints Register to the 16 August 2024.

Moved:

Seconded:

Vote:

Background

Council has received 8 complaints in the reporting period from local residents.

COMPLAINTS JULY 2024			
DATE	COMPLAINT TYPE	SOURCE	STATUS
15/07/2024	Noise and Firecracker complaint	Email	This complaint has been discussed with the police
15/07/2024	Beach driving and turtle nesting photos for Councillor's	Email	
16/07/2024	Dillon Place – Water Run Off	2 x emails	Works crew have investigated the site and are working on a plan to improve the drainage issue.
22/07/2024	Burning of Cardboard at hard waste	Visit to office	Works crew will now burn cardboard at green waste
24/07/2024	Missed Wheelie Bin pickup on Harney and Dillon Streets	Email and visit to the office	Veolia returned the next day
24/07/2024	Dog Barking issues	Phone call	Works Crew went to observe situation
07/08/2024	Water Stand – swipe card not working	Phone call	Works crew attend to rectify issue
14/08/2024	Wasps in Play area of Sports Ground	Phone text	Works crew attended and removed nest.

11. CURRENT / UPCOMING EVENTS

RECOMMENDATION

That Council receives and notes the report on current and upcoming events.

Moved:

Seconded:

Vote:

11.1 WEDNESDAY 21 AUGUST – SENIORS MORNING TEA WITH ANGLICARE

The Seniors morning tea will be combined with Anglicare’s visit to promote their No Interest Loans (NILS) program. Anglicare is expanding the NILS program and aims to begin monthly visits to Wagait Beach to make it easier for residents to access the scheme.

11.2. THURSDAY 5 SEPTEMBER – EMERGENCY COMMITTEE MEETING

We have a booking in our diary for the next Emergency Committee meeting to be held on Thursday 5 September 2024. This meeting will need to be held after hours.

11.3 11 -13 SEPTEMBER – DARWIN HARBOUR CLEAN-UP

Darwin Harbour Clean Up will be held Wednesday 11th, Thursday 12th & Friday 13th September this year. Please see poster below.

11-13TH SEPTEMBER DARWIN HARBOUR CLEAN-UP 2024

WHAT'S HAPPENING?

The 15th annual Darwin Harbour Clean-Up will be held from the 11th till the 13th of September 2024.

The Clean-Up aims to spread awareness of the impacts of rubbish entering our waterways - Encouraging everyone to 'Bin it or take it with you.'

Wednesday the 11th - School students will travel to Mica Beach via a Sealink vessel, where they will conduct a clean-Up.

Thursday the 12th - Team of volunteers will collect rubbish from designated sites and drop to sorting site at HorniBrooks Pontoon.

Friday the 13th - Larrakia Rangers and Tangaroa Blue will sort through collected rubbish at range base.

The 2024 Darwin harbour Clean-Up is organized by Larrakia Nation with funding & in-kind support from City of Darwin, Inpex, Santos, Territory Natural Resource Management Tangaroa Blue and CGM ANL.

SUPPORTERS:

Amateur Fishermens' Association NT / OzFish Unlimited
CMA CGM Group
Australian Volunteer Coast Guard
Charles Darwin University
Clontarf Foundation
City of Darwin
CTM Refrigeration, Air-conditioning & Mechanical Services Santos
Darwin Port
Department of Environment and Natural Resources
Department of Infrastructure, Planning and Logistics
INPEX
Keep Top End Coasts Healthy
Landcare NT
Larrakia Nation Aboriginal Corporation
Northern Land Council
Northern Territory Seafood Council
NT Fisheries
NT Recycling Solutions
NT Water Police
Parks and Wildlife Northern Territory
Paspaley Pearling Company
Sea Darwin
Stars Foundation
Surf Life Saving NT
Tangaroa Blue Foundation
Territory Natural Resource Management
Veolia

PROUDLY SUPPORTED BY:



Santos



SEALINK

11.4 WEDNESDAY 17 SEPTEMBER – LGANT PRESENTATION TO WAGAIT COUNCIL ELECTED MEMBERS AND STAFF

Council received an email from the Local Government Association Northern Territory (LGANT) advising that they would like to provide a brief presentation to elected members and council staff on 17 September prior to the council meeting on this day. LGANT representatives who will be visiting will be President Kon Vatskalis and A/CEO Mary Watson. The presentation aims to help members connect with their leadership team and gain a better understanding of the services available through LGANT membership. Prior to the Council Meeting, a catch-up meeting will be held between President Neil White and CEO Virginia Boon.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

13. IN-CAMERA ITEMS

RECOMMENDATION

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved:

Seconded:

Vote:

At _____ pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous In-Camera Minutes
2. Request to Waive Extra Bin Charges

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RECOMMENDATION

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved:

Seconded:

Vote:

At _____ pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RECOMMENDATION

That Council move the following items into the Open Meeting:

Moved:

Seconded:

Vote:

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 17 September 2024.

The Chair declared the meeting closed at _____ pm.



WAGAIT SHIRE COUNCIL

MINUTES

ORDINARY MEETING OF COUNCIL

TUESDAY 16 JULY 2024

CONTENTS

1. OPENING OF MEETING	4
1.1. ADDRESS BY CHAIR AND PRESIDENT.....	4
1.2. ATTENDANCE.....	4
1.3. ELECTRONIC MEETING ATTENDANCE	4
1.4. APOLOGIES	4
1.5. LEAVE OF ABSENCE.....	4
2. DECLARATION OF INTERESTS.....	4
3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES	5
4. PETITIONS AND QUESTIONS WITH NOTICE	5
5. CONFIRMATION OF MINUTES	5
5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	5
5.2. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING.....	5
6. COUNCILLOR’S REPORTS.....	5
6.1 President’s Report	5
7. OFFICERS’ REPORTS	6
7.1 CEO REPORT FOR THE PERIOD	6
7.2 WORKS MANAGER’S REPORT FOR THE PERIOD.....	6
8. REPORTS REQUIRING DECISIONS OF COUNCIL	7
8.1 NT HERITAGE COUNCIL REPRESENTATIVE	7
8.2. NT MINISTER’S ADVISORY COUNCIL FOR SENIOR TERRITORIANS	7
8.3 GAMBA ERADICATION AND BIODIVERSITY PROJECT STEERING COMMITTEE.....	7
8.4 POLICY REVIEW – ELECTED MEMBERS ALLOWANCES FOR 2024-25	8
8.5 SPORTS COURT FENCING.....	8
8.6 COMMUNITY BENEFIT FUNDS - MAJOR COMMUNITY GRANTS R1 2024-25.....	9
9. FINANCE REPORTS	9
9.1 MONTHLY FINANCIAL REPORT	9
9.2 CEO DECLARATION	Error! Bookmark not defined.
10. REPORTS FOR RECEIVING AND NOTING	9
10.1 REVIEW OF ACTION ITEMS LIST TO 12 JUNE 2024	10
10.2 CORRESPONDENCE.....	10
10.2.1. INWARDS CORRESPONDENCE	Error! Bookmark not defined.
10.2.2. OUTWARDS CORRESPONDENCE	Error! Bookmark not defined.
10.3 COMPLAINTS REGISTER.....	10
11. CURRENT / UPCOMING EVENTS	11
11.1 TUESDAY 12 JULY, 5PM - MOVIE NIGHT – Youth Holiday Program.....	11

11.2. THURSDAY 26 JULY, 10AM TO 12PM - SENIOR’S MORNING TEA11

11.3 THURSDAY 8 AUGUST – SENIOR’S MONTH TRIP11

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE.....11

13. IN-CAMERA ITEMS12

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA.....13

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC.....13

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION.....13

14. CLOSE OF MEETING14

UNCONFIRMED

1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:03pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Vice President Tom Dyer (joined the meeting at 7:30pm)
Councillor	Michael Vaughan
Councillor	Peter Clee
Councillor	Sarah Smith

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Financial Advisor	Dale Campbell (via electronic attendance)

PUBLIC PRESENT

VISITORS PRESENT

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

RECOMMENDATION – 2024/150

That Council acknowledges and approves Dale Campbell to attend the meeting electronically.

Electronic attendance was briefly mentioned but an acceptance was not resolved (as an oversight). All Councillors present, were introduced to Dale Campbell and everyone present was aware he was attending the meeting via electronic means.

1.4. APOLOGIES

Nil

1.5. LEAVE OF ABSENCE

Nil

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

RECOMMENDATION – 2024/151

That Council receives the declarations of interest as listed below:

President Neil White advised that the Elected Member Allowances in regard to the Remuneration Tribunal Determination did affect him but he would be happy to speak about it with Council.

Moved:

Seconded:

Vote:

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No. 2024/152

That Council confirm the Minutes of the Ordinary Meeting of Council held on Tuesday 18 June 2024 are a true and accurate record.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

Nil

6. COUNCILLOR'S REPORTS

6.1 President's Report

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

To update the Council on the activities undertaken by the President since the last Council meeting.

RESOLUTION No. 2024/153

That Council receives and notes President Neil White's report for the period 13 June to 12 July 2024.

Moved: Cr M Vaughan

Seconded: Cr S Smith

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No. 2024/154

That council receives and accepts the CEO's report for the period 13 June to 10 July 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No. 2024/155

That Council receives and notes the Works Manager's report for the period 13 June to 10 July 2024.

Moved: President N White

Seconded: Cr S Smith

Vote: AIF

8. REPORTS REQUIRING DECISIONS OF COUNCIL

8.1 NT HERITAGE COUNCIL REPRESENTATIVE

Action: For Decision

Author: CEO

PURPOSE

This report has been provided to advise that LGANT has called for nominations for one representative to the NT Heritage Council (NTHC) for the current term which will end in January 2027 and to seek a decision from Council as to whether or not they wish to nominate a Wagait Shire Council elected member to the NTHC.

RESOLUTION No. 2024/156

That Council:

- a) receives and notes the report entitled **NT Heritage Council Representative**; and
- b) does not wish to nominate one of its Elected Members as LGANT's representative to this Council.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

8.2. NT MINISTER'S ADVISORY COUNCIL FOR SENIOR TERRITORIANS

Action: For Decision

Author: CEO

PURPOSE

This report has been provided to advise that LGANT has called for nominations for one representative to the NT Minister's Advisory Council for Senior Territorians (MACST) for the term of two years and to seek a decision from Council as to whether or not they wish to nominate a Wagait Shire Council elected member who has expressed an interest to the MACST.

RESOLUTION No. 2024/157

That Council:

- a) receives and notes the report entitled **'NT Minister's Advisory Council for Senior Territorians'**; and
- b) does not wish to nominate one of its Elected Members as LGANT's representative to this Council.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

8.3 GAMBA ERADICATION AND BIODIVERSITY PROJECT STEERING COMMITTEE

Action: For Decision

Author: CEO

PURPOSE

This report has been provided to advise that LGANT has called for nominations for one representative to the Gamba Eradication and Biodiversity and to seek a decision from Council as to whether or not they wish to nominate a Wagait Shire Council elected member to this committee.

RESOLUTION No. 2024/158

That Council:

- a) receives and notes the report regarding the report entitled 'Gamba Eradication and Biodiversity Project Steering Committee'; and
- b) does not wish to nominate one of its Elected Members as LGANT's representative to this committee.

Moved: Cr M Vaughan

Seconded: President N White

Vote: AFI

8.4 POLICY REVIEW – ELECTED MEMBERS ALLOWANCES FOR 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval of the 'Elected Members Allowances for 2024-25' policy.

RESOLUTION No. 2024/159

That council;

- a) receives and notes the report entitled 'Policy Review - Elected Members Allowances for 2024-25';
- b) writes to the Minister of Local Government and cc LGANT to the letter to voice concern regarding the non-negotiable Councillor Allowances as per the Remuneration Tribunal Determination; and
- c) holds off approving this policy until Council has received a response to their correspondence

Moved: President N White

Seconded: Cr M Vaughan

Vote: AIF

8.5 SPORTS COURT FENCING

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council as to whether or not to use funding reserves to carry out the work required.

RESOLUTION No. 2024/160

That the Council:

- a) receives and notes the report entitled Sport Court Fencing; and
- b) does approve to use \$12,770.09 of reserves funding for this project

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

8.6 COMMUNITY BENEFIT FUNDS - MAJOR COMMUNITY GRANTS R1 2024-25

Action: For Decision

Author: CEO

PURPOSE

This report is to seek Council's approval to apply for funding through this grant program to assist with the costs associated with installing a roof over the Sports Court at Cloppenburg Park.

RESOLUTION No. 2024/161

That the Council:

- a) receives and notes the report entitled Community Benefit Funds – Major Community Grants Program R1 2024-25; and
- b) approves an application to this program for the amount of \$250,000

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

9. FINANCE REPORTS

9.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

RESOLUTION No. 2024/162

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report for June 2024.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

10. REPORTS FOR RECEIVING AND NOTING

10.1 REVIEW OF ACTION ITEMS LIST TO 12 JUNE 2024

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 12 June 2024.

The Wagait Beach Sign “Marnie Jay” to be included in Action list.

RESOLUTION No. 2024/163

That Council receives and notes the updated Actions List to 12 June 2024.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

10.2 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 14 June 2024 to 12 July 2024.

RESOLUTION No. 2024/164

That council receives and notes the incoming and outgoing correspondence from 14 June to 12 July 2024.

Moved: Cr S Smith

Seconded: Cr M Vaughan

Vote: AIF

10.3 COMPLAINTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received from 14 June 2024 to 12 July 2024.

RESOLUTION No. 2024/165

That Council receives and notes the Complaints Register to the 12 July 2024.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

11. CURRENT / UPCOMING EVENTS

RESOLUTION No. 2024/166

That Council receives and notes the report on current and upcoming events.

Moved: President N White

Seconded: Cr M Vaughan

Vote: AIF

11.1 TUESDAY 12 JULY, 5PM - MOVIE NIGHT – Youth Holiday Program

“The Good Dinosaur” will be shown at the Sports Ground for the final Youth Holiday Program. A sausage sizzle will start at 5pm, for the children to enjoy the BBQ before the movie begins.

11.2. THURSDAY 26 JULY, 10AM TO 12PM - SENIOR’S MORNING TEA

Seniors monthly Morning Tea, in the Community Centre from 10am to 12pm. This will be held in conjunction with the visit from the Remote Territory Health Care who will be doing their first visit to Wagait Beach on that day.

11.3 THURSDAY 8 AUGUST – SENIOR’S MONTH TRIP

The Seniors Month trip will include an excursion to the Butterfly Farm at Batchelor.

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

12.1 COMPLAINT – TREES ON PRIVATE PROPERTY

PURPOSE

This report is to advise Council of a complaint made to a Councillor.

Cr Sarah Smith was approached by a resident who complained about Council Staff pushing trees over in the road verge into private properties and damaging vegetation on the private property. Council advised that the CEO would look into this matter as it was operational.

12.2 SEALINK FERRY ISSUES

PURPOSE

This report is request Council to write to the Department Infrastructure, Planning and Environment (DIPL) regarding issues with the Ferry service.

RESOLUTION No. 2024/167

That Council writes to DIPL requesting the following:

- a) a response regarding DIPL’s resolution to the recent adhoc messages from Sealink cancelling services the night before Wagait Beach residents were due to catch the 6am Ferry to work**
- b) a resolution to the ongoing change of times and/or cancelling of services because of low tide issues due to the need to dredge Cullen Bay**
- c) that the Ferry Transport Advisory Committee be reinstated**

Moved: Cr M Vaughan
Seconded: President N White
Vote: AIF

12.3 COUNCIL ASSETS REVALUATIONS

PURPOSE

This report is to seek a decision from Council to engage the services of an Asset Valuer within the timeline required for auditing purposes.

Council advised that they defer this request and have requested the CEO further investigate when the last valuations were carried out and to what extent and report the findings to the August meeting.

12.4 DRIVEWAYS AND ROAD DRAINAGE UPGRADES

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council as to whether or not to use funding reserves to carry out the work required.

RESOLUTION No. 2024/168

That the Council:

- c) receives and notes the report entitled Driveways and Road Drainage Upgrades ; and
- d) approves to use \$2,470 of additional reserves funding for this project

Moved: President N White

Seconded: Cr P Cleo

Vote: AIF

13. IN-CAMERA ITEMS

RESOLUTION No. 2024/169

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

- a) information about the personal circumstances of a residence or rate payer;
- b) information that would, if publicly disclosed, be likely to: (iv) prejudice the interests of the council or some other person;
- c) information provided to the Council on condition it be kept confidential.

Moved: Cr P Cleo

Seconded: President N White

Vote: AIF

At 8:46 pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

1. Confirmation of previous In-Camera Minutes
2. Audit Committee Chair
3. CEO Review
4. Elected Member Allowances

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION No. 2024/174

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee

Seconded: President N White

Vote: AIF

At 9:10pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

RESOLUTION No. 2024/175

That Council move the following items into the Open Meeting in accordance with section 293(1) of the *Local Government Act 2019*:

- a) 13.1 In-Camera Minutes from 18 June 2024 accepted by Resolution 2024/148
- b) 13.2 Audit Committee Chair approved by Resolution 2024/171

Moved: Cr P Clee

Seconded: Cr M Vaughan

Vote: AIF

13.3.1. CONFIRMATION OF PREVIOUS IN-CAMERA MINUTES

PURPOSE

To confirm the Minutes of the previous In Camera meeting of Council. are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No. 2024/170

That Council confirm the In-Camera Minutes of the Ordinary Meeting of Council held on Tuesday 18 June 2024 are a true and accurate record.

Moved: Cr S Smith

Seconded: Cr P Clee

Vote: AIF

13.3.2. AUDIT COMMITTEE CHAIR

PURPOSE

To seek a decision from Council to appoint a Chairperson for the Audit Committee.

RESOLUTION No. 2024/171

That Council:

- c) receives and notes the report entitled 'Audit Committee Chair'; and
- d) approves the appointment of Ian Swan as the Chairperson for the Audit Committee

Moved: President N White

Seconded: Cr M Vaughan

Vote: AIF

14. CLOSE OF MEETING

The date of the next meeting is scheduled for Tuesday 20 August 2024.

The Chair declared the meeting closed at 9:11pm.



Certification by the CEO to the Council

Council Name:	WAGAIT SHIRE COUNCIL
Reporting Period:	1 July 2024 to 31 July 2024

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed

15/08/2024

Note: *The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)*

MONTHLY FINANCIAL REPORTS

- 1.1 Summary Income & Expenditure Report
- 1.2 Profit and Loss (Detailed)
- 1.3 Operational and Capital Grants Report
- 1.4 Balance Sheet
- 1.5 Member and CEO Council Credit Card Transactions
- 1.6 Statement of Cash Flows
- 1.7 Notes on Cash, Debtors & Creditors

1.1 Summary Income and Expenditure Report

Period: July 2024

Account	Jul 2024	Jul 2024 Budget	Variance	Variance %	2025 Annual Budget
Income					
Total Contracts, Fees & Charges	11,166	17,292	-6,126	-35.42%	207,512
Total Interest/Investment Income	1,801	6,250	-4,449	-71.19%	75,000
Total Operating Grant Revenue	72,354	25,729	46,625	181.22%	308,736
Total Other Income	189	200	-11	-5.69%	2,400
Total Rates Income	10,945	216	10,729	4967.34%	275,899
Total Rental Income	536	558	-22	-3.88%	6,700
Total Waste Management Income	8,677	358	8,319	2323.82%	145,168
Grants - Special Purpose	0	4,500	-4,500	-100.00%	54,000
Total Income	105,669	55,103	50,566	91.77%	1,075,415
Less Operating Expenses					
Total Administration - Bank Charges	49	142	93	-65.34%	1,700
Total Administration - Memberships & Subscriptions	1,899	225	-1,674	744.00%	4,700
Total Administration - Office Expenses	33,309	11,541	-21,768	188.61%	147,000
Total Administration - Telephones & Communications	286	500	214	-42.88%	6,000
Total Contracts & Material Expenses	180	293	113	-38.46%	3,500
Total Depreciation Expense	17,083	17,083	-0	0.00%	205,000
Total Elected Member Allowances	1,333	3,802	2,469	-64.93%	45,625
Total Elected Member Expenses and Professional Dev	0	1,917	1,917	-100.00%	23,000
Total Employment Expenses	24,967	57,367	32,401	-56.48%	629,459
Total Projects & Activities - WSC Contributions	342	1,041	699	-67.16%	12,500
Total Repairs & Maintenance	1,077	3,457	2,380	-68.84%	41,500
Total Services	676	1,126	450	-40.00%	13,500
Total Vehicle & Plant Expenses	22,880	2,073	-20,807	1003.70%	24,879
Total Waste Management Expenses	10,048	11,342	1,294	-11.40%	136,100
Councillor Extra Meeting or Activity	0	3,333	3,333	-100.00%	40,000
Total Less Operating Expenses	114,129	115,242	1,113	-0.97%	1,334,463
Non-operating Expenses					
Total Special Purpose Grant Expenses	38,421	0	-38,421	0.00%	0
Total Non-operating Expenses	38,421	0	38,421	0.00%	0
Total Expenses	152,550	115,242	39,534	0.00%	1,334,463
Net Surplus/Deficit	-46,882	-60,139	13,257	22.04%	-259,048

1.1 Summary Income and Expenditure Report

Period: July 2024

1.1 Operating Position	YTD Actuals	YTD Budget	YTD Var	YTD Var	Annual Budget \$
	\$	\$	\$	%	
Operating Surplus/Deficit	-46,882	-60,139	13,257	-22.04%	-259,048
Remove Non-cash Items					
Less Non-cash Income	0	0	0	0.00%	0
Add Back non-cash Expenses	17,083	17,083	0	0.00%	205,000
Total Non-cash Items	-29,798	-43,056	13,258	-30.79%	-54,048
Less Additional Outflows					
Capital Expenditure	0	0	0		NA
Borrowing Repayments (Principal Only)					
Transfer to Reserves					
Other Outflows					
Total Additional Outflows	0	0	0		0
Add Additional Inflows					
Capital Grants Income	0	0	0	0.00%	NA
Prior Carry Forward Tiered Funding	950,065	NA	NA	NA	NA
Other Inflow of Funds					
Transfers from Reserves					
Total Additional Inflows	950,065	0	950,065		0
Net Operating Position	920,267	NA	NA	NA	NA

1.2 Profit and Loss (Detailed)
For the month ended 31 July 2024

Account	Jul 2024	Jul 2024 Budget	Variance	Variance %	2025 Annual Budget
Income					
Contracts, Fees & Charges					
Contracts - Jetty Management	6,786	9,795	-3,009	-30.72%	117,540
Contracts - Other (DIPL)	0	2,583	-2,583	-100.00%	31,000
Contracts - Other (Power & Water)	0	83	-83	-100.00%	1,000
Contracts - Water Management	4,380	4,681	-301	-6.43%	56,172
Dog Registrations	0	150	-150	-100.00%	1,800
Total Contracts, Fees & Charges	11,166	17,292	-6,126	-35.42%	207,512
Interest/Investment Income					
Bank Interest Income	1,801	6,250	-4,449	-71.19%	75,000
Total Interest/Investment Income	1,801	6,250	-4,449	-71.19%	75,000
Operating Grant Revenue					
Grants - FAA General Purpose	60,213	1,406	58,807	4182.57%	16,866
Grants - FAA Roads	12,141	5,823	6,318	108.50%	69,870
Grants - NT Operational	0	18,500	-18,500	-100.00%	222,000
Total Operating Grant Revenue	72,354	25,729	46,625	181.22%	308,736
Other Income					
Misc income	189	200	-11	-5.69%	2,400
Total Other Income	189	200	-11	-5.69%	2,400
Rates Income					
Rates - Income	0	0	0	0.00%	273,299
Rates - Interest Income	0	133	-133	-100.00%	1,600
Rates - Pensioner Rebate	10,800	0	10,800	0.00%	0
Rates - Search income	145	83	62	75.25%	1,000
Total Rates Income	10,945	216	10,729	4967.34%	275,899
Rental Income					
Rent - CEO House	400	433	-33	-7.62%	5,200
Rent - Community Centre Income	136	125	11	9.09%	1,500
Total Rental Income	536	558	-22	-3.88%	6,700
Waste Management Income					
Waste Management - Additional Bin	482	150	332	221.21%	1,800
Waste Management - Hard Waste	95	208	-113	-54.11%	2,500
Waste Management Levy	0	0	0	0.00%	140,868
Waste Management Pensioner Rebate	8,100	0	8,100	0.00%	0
Total Waste Management Income	8,677	358	8,319	2323.82%	145,168
Grants - Special Purpose	0	4,500	-4,500	-100.00%	54,000
Total Income	105,669	55,103	50,566	91.77%	1,075,415
Less Operating Expenses					
Administration - Bank Charges					
Bank Fees	15	42	27	-64.26%	500
Merchant Fees	34	100	66	-65.79%	1,200
Total Administration - Bank Charges	49	142	93	-65.34%	1,700
Administration - Memberships & Subscriptions					
LGANT/Membership	1,899	0	-1,899	0.00%	2,000
Subscriptions & Publications	0	225	225	-100.00%	2,700
Total Administration - Memberships & Subscri	1,899	225	-1,674	744.00%	4,700
Administration - Office Expenses					
Advertising	0	350	350	-100.00%	4,200
Auditing	4,000	0	-4,000	0.00%	8,000
Cleaning	156	167	11	-6.59%	2,000
Consultant fees	13,218	417	-12,801	3069.74%	5,000
Donations [61110]	0	0	0	0.00%	500
Fees, Licences & Charges	428	125	-303	242.51%	1,500
Insurance	13,957	6,250	-7,707	123.31%	75,000
Interest Expense	0	208	208	-100.00%	2,500
IT Equipt, Maint & Support	0	650	650	-100.00%	7,800
IT Subscriptions & Licenses	414	1,500	1,086	-72.41%	18,000
Meeting expenses	132	183	51	-27.87%	2,200
Postage	682	83	-599	721.47%	1,000
Printing & Stationery	260	533	273	-51.14%	6,400
Safety Supplies & Equipment	0	283	283	-100.00%	3,400
Staff Amenities	51	125	74	-59.06%	1,500
Travel & Accommodation	11	417	406	-97.39%	5,000
Valuation Costs	0	250	250	-100.00%	3,000
Total Administration - Office Expenses	33,309	11,541	-21,768	188.61%	147,000
Administration - Telephones & Communications					
Mobiles	221	300	79	-26.23%	3,600
Office phone/fax/internet	64	117	53	-45.07%	1,400
Satellite	0	83	83	-100.00%	1,000
Total Administration - Telephones & Commun	286	500	214	-42.88%	6,000
Contracts & Material Expenses					
Animal Management Charges [64600]	159	42	-117	277.38%	500
Contracts - Jetty Maintenance	0	167	167	-100.00%	2,000
Contracts - Water Management/Maintenance	22	42	20	-48.10%	500
Contracts - Weeds & Fire Management	0	42	42	-100.00%	500
Total Contracts & Material Expenses	180	293	113	-38.46%	3,500
Depreciation Expense					
Depreciation expense	15,917	17,083	1,166	-6.83%	205,000
Depreciation expense - ROU	1,167	0	-1,167	0.00%	0
Total Depreciation Expense	17,083	17,083	-0	0.00%	205,000
Elected Member Allowances					
Councillor Allowances	1,333	3,802	2,469	-64.93%	45,625

1.2 Profit and Loss (Detailed)

For the month ended 31 July 2024

Account	Jul 2024	Jul 2024 Budget	Variance	Variance %	2025 Annual Budget
Total Elected Member Allowances	1,333	3,802	2,469	-64.93%	45,625
Elected Member Expenses and Professional Development					
Councillor Professional Development	0	1,667	1,667	-100.00%	20,000
Councillor Expenses - Travel	0	250	250	-100.00%	3,000
Total Elected Member Expenses and Professi	0	1,917	1,917	-100.00%	23,000
Employment Expenses					
Staff Recruitment Expenses	0	500	500	-100.00%	500
Staff Relocation	0	3,000	3,000	-100.00%	3,000
Staff Training	250	417	167	-40.05%	5,000
Staff Uniforms & Safety	0	0	0	0.00%	500
Superannuation	2,418	4,850	2,432	-50.15%	58,202
Wages - Allowances - First aid	73	1,976	1,903	-96.29%	1,976
Wages - Allowances - Travel	1,036	0	-1,036	0.00%	800
Wages - Annual Leave expense	0	3,029	3,029	-100.00%	36,348
Wages - Long Service leave expense	0	616	616	-100.00%	7,389
Wages & Salaries	21,190	42,979	21,789	-50.70%	515,744
Total Employment Expenses	24,967	57,367	32,401	-56.48%	629,459
Projects & Activities - WSC Contributions					
Activities - ANZAC Day WSC contribution	0	83	83	-100.00%	1,000
Activities - Community	0	375	375	-100.00%	4,500
Activities - Community Fund	212	417	205	-49.18%	5,000
Activities - Seniors WSC contribution	130	83	-47	56.64%	1,000
Activities - Sport & Rec WSC Contribution	0	83	83	-100.00%	1,000
Total Projects & Activities - WSC Contribution	342	1,041	699	-67.16%	12,500
Repairs & Maintenance					
R&M CEO House	0	208	208	-100.00%	2,500
R&M Community Centre	0	250	250	-100.00%	3,000
R&M Garden & Ground	654	333	-321	96.47%	4,000
R&M Office	0	250	250	-100.00%	3,000
R&M Office equipment	0	125	125	-100.00%	1,500
R&M Road Repair & Maintenance	0	1,000	1,000	-100.00%	12,000
R&M Sports Ground	350	167	-183	109.58%	2,000
R&M Townsite	0	583	583	-100.00%	7,000
R&M Workshop	0	250	250	-100.00%	3,000
Road Signage	0	83	83	-100.00%	1,000
Stores Materials & Loose Tools	73	208	135	-64.91%	2,500
Total Repairs & Maintenance	1,077	3,457	2,380	-68.84%	41,500
Services					
Services - Animal Management	0	42	42	-100.00%	500
Services - Electricity	0	542	542	-100.00%	6,500
Services - Gas Supplies	0	42	42	-100.00%	500
Services - Pest Control	0	167	167	-100.00%	2,000
Services - Water & Sewerage	676	333	-343	102.88%	4,000
Total Services	676	1,126	450	-40.00%	13,500
Vehicle & Plant Expenses					
Fuel CEO	607	220	-387	175.92%	2,640
Fuel Plant and Machinery	81	350	269	-76.83%	4,200
Fuel Works Truck	123	150	27	-17.76%	1,800
Fuel Works Ute	79	150	71	-47.30%	1,800
Assets < \$5000 P&E F&F	18,667	0	-18,667	0.00%	0
R&M Plant & Machinery	0	600	600	-100.00%	7,200
R&M Vehicles	209	333	124	-37.21%	4,000
Registrations - Plant & Machinery	234	173	-61	35.26%	2,075
Registrations - Vehicles	552	97	-455	469.12%	1,164
Vehicle Leasing Costs	2,327	0	-2,327	0.00%	0
Total Vehicle & Plant Expenses	22,880	2,073	-20,807	1003.70%	24,879
Waste Management Expenses					
Hard Waste Collection	2,362	3,300	938	-28.41%	39,600
R&M Green Waste Compound	0	417	417	-100.00%	5,000
R&M Hard Waste Compound	62	42	-20	47.21%	500
Regular Bin Collection	7,624	7,583	-41	0.54%	91,000
Total Waste Management Expenses	10,048	11,342	1,294	-11.40%	136,100
Councillor Extra Meeting or Activity	0	3,333	3,333	-100.00%	40,000
Total Less Operating Expenses	114,129	115,242	1,113	-0.97%	1,334,463
Non-operating Expenses					
Special Purpose Grant Expenses					
SP Catering	47	0	-47	0.00%	0
SP Contractors	37,705	0	-37,705	0.00%	0
SP Entertainment	358	0	-358	0.00%	0
SP Materials	312	0	-312	0.00%	0
Total Special Purpose Grant Expenses	38,421	0	-38,421	0.00%	0
Total Non-operating Expenses	38,421	0	-38,421	0.00%	0
Total Expenses	152,550	115,242	-37,308	0.00%	1,334,463
Net Surplus/Deficit	-46,882	-60,139	13,257	22.04%	-259,048

1.4 Operational & Capital Grants Report

Capital Grants

Funding Body	Grant	Project Name	Due date	Grants Brought forward from	Grants received in FY25	Total Grant Funding	Total Exp to Date	Balance Available	Further Funding
DCMC	IPG-Sportsground	Outdoor Court & Fitness Equipment Upgrades	30/06/2025	142,640	0	142,640	140,377	2,263	0
DCMC	IPG Driveway/road drainage	Driveway and Road Drainage Remediation Work	30/06/2025	84,000	0	84,000	0	84,000	0
DCMC - CPP	CPP 2022-23	Wagait Beach Access Upgrades	30/06/2025	53,400	0	53,400	53,743	-343	0
DCMC - CPP	CPP 2023-24	Covered Sports Court	30/06/2025	415,000	0	415,000	0	415,000	0
Federal Gov	LRCI Phase 3	Skate Park/pump track upgrade	30/06/2025	37,664	0	37,664	39,142	-1,478	0
Federal Gov	LRCI Phase 4	Repairs to sports court fencing and drainage work	30/06/2025	23,762	0	23,762	27,600	-3,838	15,800
DCMG-LG	WRM #2 21-22	ReDiscovery Centre	30/06/2025	75,000	0	75,000	75,000	0	0
DCMG-LG	WRM #3 22-23	ReDiscovery Centre	30/06/2025	75,000	0	75,000	48,736	26,264	0
DCMG-LG	WRM #4 23-24	ReDiscovery Centre	30/06/2025	75,000	0	75,000	0	75,000	0
DITT	Tourism Town Asset Program	Solar Light and other Upgrades to Public Spaces	30/06/2024	53,800	0	53,800	71,883	-18,083	0
				1,035,266	0	1,035,266	456,481	578,785	15,800

Operational Grants

Funding Body	Grant	Project Name	Due date	Grants Brought forward from Prior Year \$	Grants secured for FY25	Total Grant Funding \$	Total Exp to Date \$	Balance Available	Further Funding Expected FY2025
Core Lithium Ltd	Core Lithium	Equipment	30/06/2025	2,000		2,000	0	2,000	0
DoH	Healthy Lifestyle Grants 2024-2025	Wagait Healthy Lifestyle Program 2023	30/06/2025	0	0				0
DTF	International Women's Day	International Women's Day 2024 Wagait Beach	30/06/2025	0	0	0	0	0	0
DTF	NT Men's Places Grants 2023-25	Wagait Men's Program	30/06/2025	8,115	0	8,115	621	7,494	0
DoH	NT Suicide Prevention Grants 2024-25	Suicide Prevention Program 2023-24	30/06/2025	10,000	0	10,000	7,721	2,279	0
DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2023-24	30/06/2025	0	0	0	0	0	0
DTF	Youth Week Music Video Festival 2025	Wagait Beach Youth Week Music Video Festival	30/06/2025	0	0	0	0	0	0
Australia Day	Australia Day	Australia Day	30/06/2025	0	0	0	0	0	0
Carers NT	Carers NT 2025	Carers NT	30/06/2025	0	0	0	0	0	0
DITT - CBF	Community Benefit Fund	Makers & Creators 2022	30/06/2025	0	0	0	0	0	0
DTF	Quick Response Grants	Quick Response Youth 2023	30/06/2025	0	0	0	0	0	0
DTF	Wagait Seniors excursion	Senior Grant Month 2024-25	30/06/2025	0	2,000	2,000	0	2,000	0
DoH - AOD	Alcohol and Other Drugs Youth Grants	Wagait Youth Program 2023	30/06/2025	0	0	0	0	0	0
DTF	Youth Vibe Holiday Grant program	Youth Vibe School Holiday 2022-23	30/06/2025	0	0	0	0	0	0
				18,115	2,000	2,000	0	2,000	0

1.5 Balance Sheet as at 31 July 2024

Account	31 July 2024	30 June 2024
Assets		
Bank		
11101 - CBA Transaction Account	31,871	466,954
11102 - CBA Online Saver	0	0
11103 - Bendigo Investment Acc	500,000	500,000
11105 - CBA Fixed Term Deposits	1,000,000	1,000,000
11109 - CBA Online Saver - SP Grants	0	0
11116 - CBA Cheque Account - SP Grants	610,257	194,293
11117 - CBA Cheque Account - Operational	116,452	116,008
21130 - CBA Credit Card Main	19,063	9,813
Total Bank	2,277,644	2,287,067
Current Assets		
11405 - Trade Debtors [11405]	37,048	16,907
11410 - Less Prov'n for Doubtful Debts	-5,510	-5,510
131105 - Rates in Advance	-8,675	-8,675
190 - Rates Debtors Account	11,877	11,877
192 - Rates Payment Control Account	-8,467	-3,300
Total Current Assets	26,272	11,299
Fixed Assets		
13900 - Work in Progress	175,435	161,195
Total Fixed Assets	175,435	161,195
Non-current Assets		
11500 - Right Use of Assets	54,294	54,294
11501 - Leased Vehicle Accum Depreciation	-51,363	-50,196
13115 - Land at Cost	350,000	350,000
13118 - Buildings at Cost	989,220	989,220
13120 - Buildings Accum Dep	-156,468	-152,301
13150 - Sports Ground at Cost	525,760	525,760
13160 - Sports Ground Accum Dep	-104,310	-101,560
13210 - Motor Vehicles at Cost	165,230	165,230
13220 - Motor Vehicles Accum Dep	-84,679	-83,929
13310 - Plant & Equipment at Cost	717,448	717,448
13320 - Plant & Equipment Accum Dep	-553,312	-548,729
13410 - Office Equip & Furn at Cost	193,788	193,788
13420 - Office Equip Furn Accum Depn.	-177,733	-177,733
13510 - Inf Roads & Paths at Cost	921,675	921,675
13520 - Infr Roads & Path Accum Depn.	-584,088	-580,421
Total Non-current Assets	2,205,463	2,222,546
Total Assets	4,684,813	4,682,107
Liabilities		
Current Liabilities		
21191 - CBA CC - Rowan Roberts	5,067	4,223
21193 - CBA CC - Virginya Boon	13,797	6,117
21200 - Trade Creditors	86,785	23,788
21200O - Trade Creditors Original	-11,781	-11,781
21250 - Creditors Retention Account	6,998	6,998
21310 - GST	-22,831	-14,150
21420 - PAYG Withholding Payable	6,518	6,304
21430 - Super Payable	4,795	4,268
21710 - Provision for Annual Leave	52,104	52,104
21720 - Provision for Long Service Leave	21,553	21,553
23060 - Unexpended Grant Liability	952,265	950,065
23400 - Accrued Expenses	0	16,195
28001 - Current Lease Liabilities	14,459	14,459
860 - Rounding	0	0
Total Current Liabilities	1,129,729	1,080,142
Non-current Liabilities		
21721 - Provision for Non Current Long Service Leave	4,037	4,037
28000 - Non-current Lease Liabilities	4,908	4,908
Total Non-current Liabilities	8,945	8,945
Total Liabilities	1,138,674	1,089,087
Net Assets	3,546,139	3,593,021
Equity		
31100 - Asset Revaluation Reserve	991,467	991,467
31200 - Roads Renewal Project Reserve	450,000	450,000
31401 - Other Asset Renewal Reserve	270,000	270,000
37000 - Prior Year's Surplus/Deficit	1,807,578	1,807,578
38000 - Retained Earnings	73,975	301,336
Current Year Earnings	-46,882	-227,361
Total Equity	3,546,139	3,593,021

1.5 Member and CEO Council Credit Card Transactions

Date	Description	Credit	NT	Inst/OS
CBA CC - Rowan Roberts				
Opening Balance		4,223		
15 Jul 2024	Payment: Adobe Systems Incorporated	19		Inst/OS
17 Jul 2024	Payment: Adobe Systems Incorporated	30	NT	
31 Jul 2024	Payment: Bunnings	52	NT	
31 Jul 2024	Payment: Camping World	24	NT	
29 Jul 2024	Payment: Mailchimp	20	NT	
08 Jul 2024	Payment: Microsoft	103		Inst/OS
08 Jul 2024	Payment: Microsoft	139		Inst/OS
15 Jul 2024	Payment: NT Police, Fire & Emergency Serv	84	NT	
10 Jul 2024	Payment: Territory Wildlife Park	374	NT	
Total CBA CC - Rowan Roberts		844		
Closing Balance		5,067		
CBA CC - Virginia Boon				
Opening Balance		6,117		
25 Jul 2024	Payment: Australia Post	750	NT	
01 Jul 2024	Payment: Berry Springs Hardware	1,057	NT	
18 Jul 2024	Payment: Bunnings	27	NT	
01 Jul 2024	Payment: Cabcharge	12	NT	
09 Jul 2024	Payment: Caltex Berry Springs #49793732	90	NT	
08 Jul 2024	Payment: Coles	51	NT	
24 Jul 2024	Payment: Coles	135	NT	
08 Jul 2024	Payment: EG Fuel	119	NT	
18 Jul 2024	Payment: EG Fuel	87	NT	
22 Jul 2024	Payment: EG Fuel	95	NT	
17 Jul 2024	Payment: Ezyquip Hire Pty	275	NT	
01 Jul 2024	Payment: NT News	2,175	NT	
18 Jul 2024	Payment: Total Tools	2,250	NT	
01 Jul 2024	Payment: Woolworths	25	NT	
01 Jul 2024	Payment: Woolworths	190	NT	
Total CBA CC - Virginia Boon		7,681		
Closing Balance		13,797		
Total		8,525		

1.7 Statement of Cash Flows for the month ended 31 July 2024

	Jul 2024
Operating Activities	
Receipts from customers	15,051
Payments to suppliers and employees	-99,481
Cash receipts from other operating activities	-630
Net Cash Flows from Operating Activities	-85,059
Investing Activities	
Payment for property, plant and equipment	-14,240
Other cash items from investing activities	22,251
Net Cash Flows from Investing Activities	8,011
Financing Activities	
Other cash items from financing activities	59,100
Net Cash Flows from Financing Activities	59,100
Net Cash Flows	-17,948
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	2,276,728
Net change in cash for period	-17,948
Cash and cash equivalents at end of period	2,258,780

1.8 Notes on Cash, Debtors & Creditors as at 31 July 2024

Note 1. Details of Cash and Investments Held

Financial Institution	Date Invested	Invested Amount \$	Interest Rate	Maturity Date
1 (a) Bendigo	11/06/2023	500,000	5.01%	7/03/2025
1 (b) CBA	11/06/2023	1,000,000	4.89%	11/03/2025
Total INVESTMENTS		1,500,000		

Note 2. Statement of Trade Debtors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
Belyuen Community Government Council	2,490	0	0	0	0	2,490
C Brown	0	35	0	0	0	35
Department of Infrastructure, Planning & Logistics	7,465	0	0	0	0	7,465
NT Concession and Recognition Scheme	18,900	0	0	0	0	18,900
Phil Adams	0	70	0	0	0	70
Power Water	4,609	209	3,190	0	0	8,008
Roy & Leonie Gosper	0	0	80	0	0	80
ST Thibodeaux	0	0	0	0	0	0
Total	33,464	314	3,270	0	0	37,048

Note 3. Statement of Trade Creditors

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due +90 Days	Total
Dale Campbell	6,122	0	0	0	0	6,122
Jardine Lloyd Thompson (JLT) Pty Ltd	56,730	0	0	0	0	56,730
Marnie Jay	0	0	0	0	5,100	5,100
Motor Vehicle Registry	0	0	0	0	0	841
Nexia Edwards Marshall NT	4,400	0	0	0	0	4,400
Optus	314	0	0	0	0	314
St John	0	0	0	0	-190	-190
TR Telecom	0	0	201	0	0	201
Veolia Environmental Services	13,267	0	0	0	0	13,267
Total	80,833	0	201	0	4,910	86,785