



WAGAIT SHIRE COUNCIL

PUBLIC MINUTES

ORDINARY COUNCIL MEETING

LOT 62, 142 WAGAIT TOWER ROAD
7:00PM MONDAY 19 JANUARY 2026

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1. OPENING OF MEETING

1.1. ADDRESS BY CHAIR AND PRESIDENT

The President:

1. Declares the meeting open at 7:04pm and welcomes all in attendance
2. Makes an acknowledgment of country
3. Advises that the meeting will be audio taped for minute taking purposes only as authorised by the Chief Executive Officer.

1.2. ATTENDANCE

ELECTED MEMBERS

Councillor	President Neil White (Chair)
Councillor	Deputy President Sarah Manning
Councillor	Peter Clee (joined meeting at 7:24pm)
Councillor	Tom Dyer

STAFF PRESENT

Chief Executive Officer	Virginya Boon
Finance Coordinator	Matt Pettit

PUBLIC PRESENT

VISITORS PRESENT

Lorna Manning
Carolyn Murphy
Karen Conway
Keith Tanner
Alan Amezdroz

1.3. ELECTRONIC MEETING ATTENDANCE

PURPOSE

This report is to consider any Councillors attendance at this meeting via electronic means.

Nil

1.4. APOLOGIES

PURPOSE

This report is to record and consider any apologies from Councillors.

RESOLUTION No: 2026/001

That Council approve the apologies of Cr Sarah Smith.

Moved: President N White

Seconded: Deputy President S Manning

Vote: AIF

1.5. LEAVE OF ABSENCE

PURPOSE

This report is to consider any notification of leave requests from Elected Members.

Nil

2. DECLARATION OF INTERESTS

PURPOSE

This report is to ask the Councillors if they:

1. Have read the agenda papers; and
2. Wish to declare any conflicts of interest regarding any item in the agenda for this Council meeting.

Nil conflicts were declared.

3. DEPUTATIONS AND PRESENTATIONS FROM EXTERNAL AGENCIES

Nil

4. PETITIONS AND QUESTIONS WITH NOTICE

Nil

5. CONFIRMATION OF MINUTES

5.1. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

PURPOSE

Minutes of the previous meeting of Council are to be submitted to Council for confirmation to approve them as a true and accurate record of the meeting.

RESOLUTION No: 2026/002

That Council:

- a) **confirms the Minutes of the Ordinary Meeting of Council held on Monday 10 November 2025 are a true and accurate record of that meeting; and**
- b) **receives and noted the draft minutes of the Finance Committee Meeting held on Monday 8 December 2025.**

Moved: Cr T Dyer

Seconded: Deputy President S Manning

Vote: AIF

5.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS COUNCIL MEETING

5.2.1 QUESTIONS WITHOUT NOTICE FROM PREVIOUS MEETING

- 5.2.1.1. Deputy President Sarah Manning queried how out of session decisions were going to be recorded – It was advised that they would be included in the minutes of the next Council meeting.
- 5.2.1.2. Deputy President Sarah Manning mentioned that the signs on the beach access needed replacing as was the sign saying beware of rips and tides – The CEO advised that there had been multiple emails and phone calls to the Department of Crown Lands Management regarding the issue and this issue was continuously being followed up.

- 5.2.1.3. Deputy President Sarah Manning queried about the adequacy and maintenance of drains throughout the community (particularly noting De Lissa Dve, Baluria Rd (between Sachse St/Harney St), Cox Dve, Forsyth Rd, Wagait Tower Rd, Erickson Cres, Winnal Crt, Joseph Crt) – The CEO advised that Council has been awaiting a quote for drain-clearing works, but it has been difficult to secure contractors to inspect the site as they are frequently working out of town. It was also noted that the budget for these works is limited and that no suitable funding opportunities have been available to support their completion.
- 5.2.1.4. Deputy President Sarah Manning advised that there were issues on the bike path to the jetty where SMC used to cross over the path in their trucks – The CEO advised that a new resident in the community, who is employed by Downer, has raised concerns about the condition of the bike path with Downer’s assessor, as they are responsible for assessing road conditions on behalf of the Department of Logistics and Infrastructure.
- 5.2.1.5. Deputy President Sarah Manning mentioned that the website needed updating as there was a lot of out date information on there – The CEO advised that she is aware of the issue and is working on a plan to update the website.
- 5.2.1.6. Deputy President Sarah Manning queried whether there was insurance coverage for users of Council’s facilities – The CEO advised that if an activity or event is facilitated by Council, then it is covered under Council’s insurance. However, if residents are organising their own independent events or activities, Council’s insurance would only apply in the event of an injury arising from a fault or issue with the facility itself.
- 5.2.1.7. Deputy President Sarah Manning queried if two maintenance issues had been brought to Council’s attention (fans at Cloppenburg Park that were not working and dead trees near the Community Centre) – The CEO advised that they had been alerted to these issues.
- Update – 19/01/2026: Deputy President Sarah Manning noted that these items had been completed.
- 5.2.1.8. Cr Sarah Smith queried when the Newsletter was coming out – The CEO advised that as soon as current tasks were complete, the newsletter would take priority.

6. COUNCILLOR’S REPORTS

6.1 PRESIDENT’S REPORT

Action: For Receiving and Noting

Author: Neil White, Shire President

PURPOSE

As part of my responsibility to inform Council and the community of activities and information that is important.

RESOLUTION No: 2026/003

That Council receives and notes President Neil White’s report for the 3 November 2025 to 12 January 2026.

Moved: President N White

Seconded: Deputy President S Manning

Vote: AIF

6.2 DEPUTY PRESIDENT'S REPORT

Action: For Receiving and Noting

Author: Sarah Manning, Deputy President

PURPOSE

To provide an update on the elected member activities and engagements since the last Council meeting.

RESOLUTION No: 2026/004

That Council receives and notes Deputy President Sarah Manning's report for the period 11 November 2025 – 12 January 2026.

Moved: Deputy President S Manning

Seconded: Cr T Dyer

Vote: AIF

7. OFFICERS' REPORTS

7.1 CEO REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update the Council on the activities of the Chief Executive Officer (CEO) and other significant operational information since the last Council meeting.

RESOLUTION No: 2026/005

That council receives and accepts the CEO's report for the period 3 November 2025 to 12 January 2026.

Moved: President N White

Seconded: Cr T Dyer

Vote: AIF

7.2 WORKS MANAGER'S REPORT FOR THE PERIOD

Action: For Receiving and Noting

Author: Work's Manager

PURPOSE

To update the Council on the activities carried out by the Works and Services Team and other significant relevant information since the last Council meeting.

RESOLUTION No: 2026/006

That Council receives and notes the Works Manager's report for the period 3 November 2025 to 12 January 2026.

Moved: Cr T Dyer

Seconded: Deputy President S Manning

Vote: AIF

8. FINANCE REPORT

8.1 MONTHLY FINANCIAL REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To inform and update Council of the status of the financials to the end of December 2025.

RESOLUTION No: 2026/007

That Council:

- a) notes the Chief Executive Officer certifies to the best of their knowledge, information, and belief that the internal controls implemented by Council are appropriate, and that Council's financial report best reflects the financial affairs of Council; and
- b) receives and notes the monthly financial report to 31 December 2025.

Moved: President N White

Seconded: Deputy President Manning

Vote: AIF

Note: Deputy Sarah Manning asked if any 'new' comments could be highlighted.

9. REPORTS REQUIRING DECISIONS OF COUNCIL

9.1 MINISTER'S ADVISORY COUNCIL ON MULTICULTURAL AFFAIRS

Action: For Decision

Author: CEO

PURPOSE

To seek a decision from Council on whether or not they would like to nominate an Elected Member for the Minister's Advisory Council on Multicultural Affairs.

RESOLUTION No: 2026/008

That Council:

- a) receives and notes the report entitled Minister's Advisory Council on Multicultural Affairs; and
- b) does not wish to nominate an Elected Member to this Council.

Moved: Cr T Dyer

Seconded: President N White

Vote: AIF

9.2 WASTE AND RESOURCE MANAGEMENT FUNDING 2025-26

Action: For Decision

Author: CEO

PURPOSE

To seek Council's approval for the expenditure of the 2025-26 Waste and Resource Management (WaRM) funding.

RESOLUTION No: 2026/009

That Council:

- a) receives and notes the report entitled **Waste and Resource Management Funding 2025-26;** and
- b) approves the **WaRM funding expenditure for further upgrades to the Hard Waste Facility.**
- c) investigate the cost of a ramp facility to be included in this upgrade.

Moved: President N White

Seconded: Cr P Clee

Vote: AIF

Action Item: Implement a process to review Council's Waste Management Strategy.

10. REPORTS FOR RECEIVING AND NOTING

10.1 NT ELECTORAL COMMISSION REPORT

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the Local Government Elections for Wagait Shire held in August 2025.

RESOLUTION No: 2026/010

That Council receives and notes the report entitled NT Electoral Commission Report.

Moved: President N White

Seconded: Cr T Dyer

Vote: AIF

10.2 ACTION LIST

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on the status of the Actions List to 13 January 2026.

RESOLUTION No: 2026/011

That Council:

- a) receives and notes the updated **Actions List to 13 January 2026;** and
- b) removes action item no. 6 regarding the **Table Tennis petition.**

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

10.3 CORRESPONDENCE

Action: For Receiving and Noting

Author: CEO

PURPOSE

To provide Council with a list of incoming and outgoing correspondence from 4 November 2025 to 14 January 2026.

RESOLUTION No: 2026/012

That council receives and notes the incoming and outgoing correspondence from 4 November 2025 to 14 January 2026.

Moved: Cr T Dyer

Seconded: Deputy President S Manning

Vote: AIF

10.4 COMPLAINTS, COMMENTS AND COMPLIMENTS REGISTER

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on complaints received 14 January 2026.

RESOLUTION No: 2026/013

That Council receives and notes the Complaints Register to the 14 January 2026.

Moved: Cr T Dyer

Seconded: Cr P Clee

Vote: AIF

11. CURRENT / UPCOMING EVENTS

Action: For Receiving and Noting

Author: CEO

PURPOSE

To update Council on upcoming events planned over the next month.

RESOLUTION No: 2026/014

That Council receives and notes the report on current and upcoming events.

Moved: President N White

Seconded: Cr T Dyer

Vote: AIF

Date	Time	Where	Activity
Sundays	10am	Cloppenburg Park	<u>Pickel ball</u> – All Welcome
18/02/26	10:00am	Cox Country Club	<u>Seniors Morning Tea</u> – feel free to bring along a plate of your goodies
Mondays	9:30am	Community Centre	<u>Yoga</u> – All Welcome
Tuesdays	9:30am	Check the sign – Sports Ground / Community Centre	<u>Pilates</u> – All Welcome
Wednesdays	5:45pm	Community Centre	<u>Ladies Qigong</u> – All Ladies Welcome
Wednesdays	7pm	Sportsground - Cloppenburg Park	<u>Social Cricket</u> – All welcome
Wednesdays	7:00pm	Community Centre	<u>Craft and sewing</u> – All welcome
26/1/2026	From 7am	Sports Ground	<u>Australia Day Fun Run and celebrations</u> – All Welcome

Thursdays - fortnightly	10am	Community Centre	Fortnightly Health Clinic Visit – Next visit – 5 February 2026 – All Welcome
Thursdays	10:30am	Community Centre	Fortnightly TAI CHI – for All Abilities Next session – 5 February 2026 – All Welcome
Thursdays	12:30pm	Community Centre	Fortnightly Leather Work sessions – Next session – 5 February 2026 – All Welcome
Sundays, Tuesdays & Fridays	5:15pm	Sportsground - Cloppenburg Park	Social Tennis – All Welcome
Fridays	9:30am	Community Centre	Mahjong –All welcome
Fridays	11:30am	Community Centre	Line Dancing – All welcome

12. QUESTIONS FROM MEMBERS WITH OR WITHOUT NOTICE

- 12.1 Outstanding resolutions:
- Deputy President Sarah Manning queried where council was at with the resolutions from the September meeting, mainly policy updates.
- 12.2 Reviewing Policies:
- Deputy President Sarah Manning queried whether council has a plan for reviewing policies.
- 12.3 Council Satisfaction Survey:
- Deputy President Sarah Manning queried whether council conducts a Council Satisfaction Survey annually.
- 12.4 Opening of the Mandorah Marine Facility daily:
- Deputy President Sarah Manning queried who was responsible for opening and closing the Terminal building daily.
- 12.5 Long Term Financial Plan (LTFP):
- Deputy President Sarah Manning queried whether the Long Term Financial Plan on council’s website was the latest version of council’s LTFP.

13. IN-CAMERA ITEMS

RESOLUTION No: 2026/015

That Council close the meeting to the general public in accordance with section 99(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (General) regulation Division 2;

51 (1) (a) information about the employment of a particular individual as a member of staff or possible member of the staff of the Council that could, if publicly disclosed, cause prejudice to the individual;

51 (1) (b) information about the personal circumstances of a resident or ratepayer;

51 (1) (c) information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
- (ii) prejudice the maintenance or administration of the law; or
- (iii) prejudice the security of the council, its members, or staff; or
- (iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

51 (1) (d) information subject to an obligation of confidentiality at law, or in equity;

51 (1) (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

51 (1) (f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

Moved: Cr P Clee

Seconded: Deputy President S Manning

Vote: AIF

At 7:55pm Council closed the meeting to the general public.

13.1 CONFIDENTIAL ITEMS TO BE RAISED IN-CAMERA

13.1.1 Confirmation of Previous IN-CAMERA Minutes

13.1.2 Complaint

Confidential: Regulation 51(1)(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

13.1.3 Rates Review

51 (1) (c) information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
- (ii) prejudice the maintenance or administration of the law; or
- (iii) prejudice the security of the council, its members, or staff; or
- (iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

13.1.4 Commercial Opportunities

51 (1) (c) information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
- (ii) prejudice the maintenance or administration of the law; or
- (iii) prejudice the security of the council, its members, or staff; or
- (iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

13.1.5 Crown Land

51 (1) (c) information that would, if publicly disclosed, be likely to:

- (i) cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or
- (ii) prejudice the maintenance or administration of the law; or
- (iii) prejudice the security of the council, its members, or staff; or
- (iv) subject to subregulation (3) – prejudice the interests of the council or some other person;

13.1.6 Solar Lights

51 (1) (b) information about the personal circumstances of a resident or ratepayer;

13.1.7 Development Suggestions

51 (1) (b) information about the personal circumstances of a resident or ratepayer;

13.1.8 Remuneration Tribunal Determination

51 (1) (e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

13.2 RE-OPEN MEETING TO THE GENERAL PUBLIC

RESOLUTION No: 2026/024

That Council re-open the meeting to the general public in accordance with section 99(1) of the Local Government Act.

Moved: Cr P Clee

Seconded: Cr T Dyer

Vote: AIF

At 9:37pm Council opened the meeting to the general public.

13.3 DECISIONS ARISING FROM THE CONFIDENTIAL SECTION

Nil

14. CLOSE OF MEETING

The date of the next meetings:

1. Finance Committee Meeting 16 February 2026.
2. Community Consultation Meeting 14 March 2026.
3. Ordinary Council Meeting 16 March 2026.

The Chair declared the meeting closed at 9:40pm.